

**San Francisco IHSS Public Authority Governing Body –
 Strategic Planning Meeting Agenda**

Date:	Wednesday, May 13, 2026
Time:	1:00 pm – 4:00 pm
Location:	832 Folsom Street, 9 th Floor
Virtual Option:	https://v.ringcentral.com/join/905048011?pw=6f0666df790806c1201e90189fe6bf4d Ring Central Dial-In: (267) 930-4000 United

Time	Topic	Details
12:00 – 1:00 pm	Lunch	Korean Bobcha Cuisine
1:00 – 1:30 pm	Welcome & Opening Remarks	Overview of session goals
1:30 – 2:00 pm	Committee Overview & Best Practices (Hagar D.)	Discussion with Hagar D.
2:00 – 2:45 pm	Committee Breakout Sessions	Legislative, Training, Governance, Programs
2:45 – 4:00 pm	Group Reconvene & Next Steps	Quick share-outs (if time allows) + next steps



Documents supporting agenda items are available for review at the Public Authority office: 832 Folsom Street, 9th Floor, San Francisco, CA 94107

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd- numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.





The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477

In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.





Governing Body Members

Robin Wilson-Beattie
President
Younger Consumer Representative

Edda Mai Johnson
Vice President
Older Consumer Representative

Sascha Bittner
DAS Commission Representative

Keontae Clark
MDC Commission Representative

Daisy McArthur
Secretary
Union Representative

Nicole Bohn
Treasurer
Older Consumer Representative

Luana McAlpine
Independent IHSS Provider

Jesse Nichols
Younger Consumer Representative

Jane Redmond
Older Consumer Representative

Mara Math
Older Consumer Representative

Ted Jackson
Younger Consumer Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body Meeting
Minutes of March 10th, 2026

Date: Tuesday, March 10th, 2026

Time: 1:00 p.m. – 3:00 p.m.

Place: In-person

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Roll Call

Governing Body Members present:

- Robin Wilson-Beattie
- Jane Redmond
- Luana McAlpine
- Mara Math
- Edda Mai Johnson
- Jane Redmond
- Nicole Bohn
- Daisy McArthur
- Keontae Clark

Also Present:

- Eileen Norman, Executive Director
- Rick Mena- Director of Finance
- Eren Guterrez – Deputy Director

Virtual:

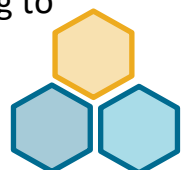
- Ted Jackson
- Sascha Bittner

Absent:

- Jesse Nichols

Call to Order

- Robin Wilson-Beattie called the meeting to



order at 1:02 p.m.

Consent Agenda

- Eileen informed members that the meeting would include approval of the minutes from both November 18th and January 13th.
 - Robin moved to approve the consent agenda, seconded by Sascha.
 - The motion passed unanimously.
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**President's
Report**

- Robin reported that she attended the Department of Aging and Adult Services (DAS) Budget meeting at City Hall, accompanied by Eileen Norman, Executive Director of IHSS, and Shannon Morgan, another IHSS representative.
 - Robin also noted that members of the Governing Body attended the SEIU Lunar New Year Dinner as guests of Ms. Daisy.
-

**Executive
Director's
Report**

- Eileen reported that the agency is still in the middle of the paperless paystubs competition. While San Diego remains ahead, the staff workgroup is actively developing strategies to pull ahead. She encouraged continued support and participation to help secure a win.
 - Eileen stated that the FY26–31 Budget has been approved by the DAS Commission. The budget will still require approval from the Board of Supervisors (BOS).
 - Eileen mentioned that there is currently one open staff position: Community Engagement Coordinator.
 - Eileen reported that the next newsletter is in development and invited contributions from anyone interested in submitting content.
 - Eileen reported that the Thriving In Place grant in partnership with SF is beginning to come together. Limited stipends will be available for Providers who complete training
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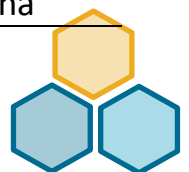


through Homebridge, with the program anticipated to begin in July. Eileen expressed excitement that this grant is in motion.

- Eileen announced that the agency is exploring a collaborative grant opportunity to continue a 2023 program in partnership with the Chinese Community Grantmaking Committee, led by Anni Chung of Self-Help for the Elderly.
- Eileen mentioned that the agency will be sending a letter to representatives urging them to reject all proposed IHSS cuts. Mara motioned to approve the letter, and Robin seconded the motion.

**Staff/Org
Reports****Programs Report – Eren Gutierrez**

- Eren reported on provider training and the partnership with Homebridge through the Circle platform, which offers both live and self-paced trainings. She noted that approximately 700 providers have been enrolled, with over half currently engaged in the training.
- Eren also reported that the agency is seeking to fill two mentor positions, one Consumer Mentor and one Provider Mentor, as well as a staff position for a Community Engagement Coordinator.
- Eren presented the Programs Report.
- She presented program service highlights for December and January including:
 - An increase in Active Registry Providers from 613 to 645.
 - Onboarding of 70 providers.
- Eren identified a normal trend for this time of the year.
- Robin moved to the Finance Report.

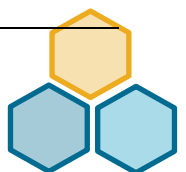
Finance Report – Director of Finance, Rick Mena



- Rick presented the Fiscal Year 2026-2031
- Ms. Daisy asked how the additional funds would be used and monitored. Eileen clarified that any extra funds could only be used for expenses that fall within the scope of the existing contract. She noted that staff would review the budget mid-year to assess whether spending was on track, including previously budgeted items such as potential moving expenses and whether the Governing Body budget included funding for advocacy days.
- Robin asked for clarification on the IP Life Enhancement Fund. Rick gave clarity to how the funds were being used.
- Keontae Clark asked when negotiations for the new contract would begin and raised concerns about providers covering the cost of gas when transporting consumers. Eileen explained that there is no specific timeline for when negotiations will begin, as the process is initiated by the union. She also clarified that the cost of gas for transporting consumers is the responsibility of the individual provider.
- **VOTE TO APPROVE BUDGET FY26-31:** Robin made a motion called for a vote on the to approve, Nicole Bohn seconded, Sascha Bittner abstained, approved. The motion passed unanimously.
- Rick presented the Finance Report and reviewed through July 2025 to January 2026's Program Variance, Profit and Loss Statement of Financial Position Statement of Cash Flows.
- Robin moved to the next item on the agenda.

**Strategic
Planning**

- Eileen presented the Strategic Planning worksheet for members to review and





complete. Eileen urged members to choose a listed day to meet and provide input for strategic planning.

- Eileen explained the process of participating in legislative visits and encouraged Governing Body members to join one of the committees. She outlined the committee options: Legislative (visiting supervisors and writing letters), Training (planning trainings for Governing Body members), Governance (reviewing and updating bylaws), and Programs (supporting the Public Authority's work, such as PPE distribution).
- Mara asked whether participating in city health fairs would be a good outreach option. Eileen confirmed that it would be. Sascha expressed interest in joining the Legislative and Governance committees, and Eileen checked the committee schedules and dates on her behalf.
- Robin moved to the next item on the agenda

**Commission
Updates/
Announcements**

- Sascha shared information about the Disability and Aging Commission meeting, scheduled for April 1 at 9:30 a.m. in Room 416 at City Hall, with a virtual option available via Webex. She noted that the Dignity Fund would be discussed at the meeting, and Eileen provided a brief explanation of what the Dignity Fund is.
- Keontae reported that MDC is currently working on the Hallidie Plaza and Embarcadero sizing plan. Keontae also informed members that the next MDC meeting will take place on the third Friday of this month from 1:00–4:00 p.m. in Room 400 at City Hall.





- Eileen also announced that she will be presenting at the MDC meeting on May 15 at 1:00 p.m. in Room 400 at City Hall.
- Nicole asked the group and leadership whether, as board members, they are doing everything needed to effectively support the board as a whole and suggested reviewing how the PA interacts at an organization level, city level, and state level to talk about advocacy throughout the system
- Edda Mai announced the upcoming CICA Advocacy classes. The PA will ensure all GB members are on the CICA mailing list.

Adjournment

- Motion to adjourn the meeting was brought forth by Sascha; seconded by Jane. The motion passed unanimously.
- The meeting adjourned at 2:31 p.m.



JUSTICE IN AGING

FIGHTING SENIOR POVERTY THROUGH LAW

Using Lived Experience in Policy Advocacy

Hagar Dickman

May 2026

JUSTICE IN AGING

FIGHTING SENIOR POVERTY THROUGH LAW

Justice in Aging is a national organization that uses the power of law to fight senior poverty by securing access to affordable health care, economic security, and the courts for older adults with limited resources.

Since 1972 we've focused our efforts primarily on fighting for people who have been marginalized and excluded from justice, such as women, people of color, LGBTQ+ individuals, and people with limited English proficiency.

Our Commitment to Justice

- We believe that to advance justice in aging, we must ensure that everyone has access to what they need as they age, without discrimination and regardless of race, gender, gender identity, sexual orientation, ability, language or country of origin.
- We push for policies that will ensure that those experiencing the greatest barriers to economic security, health care, and housing can exercise their rights and fully access the services and programs they need.

Want to receive Justice in Aging trainings and materials?

Join Our Network!

Go to justiceinaging.org and click “**Sign up**” or send an email to info@justiceinaging.org.



What is Policy and Where Does it Live?

What is Policy?

- Formal rules, plans, laws, regulations that are adopted by government entities to address public issues and achieve specific goals.
- Accomplished through Statutes, Regulations, Directives, budget cuts and investments, and implementation processes.

Where Does Policy Happen

- Administrative
 - Federal Departments and Agencies (Social Security Agency, Center for Medicare and Medicaid Services)]
 - State Agencies (Department of Social Services, Department of Health Care Services)
- Legislative
 - Federal: Congressional representatives, California Senators
 - State representatives at the assembly or senate, legislative committee staff members, legislative hearings
- Local
 - Mayor, Board of Supervisors, Commissioners

How Does Policy Advocacy Happen?

- Letter Writing
- Phone Calls
- Meetings with representatives
- Public Comments at Hearings
- Formal Written Public Commenting periods



Using Your Story for Advocacy

Why Lived Experience is Important for Policy Making

Policies should be informed by:

- What consumers actually need
- What barriers consumers face when they try using programs/services , whether or not they are the target population for those programs
- How consumers experience programs/services and
- Whether consumer experience matches up with intended policy goals/intentions
- Experiences and impacts on direct care workers and/or family caregivers

Connecting The Story to the Policy

- What kind of change does the policy make? What is the goal of the policy?
- How are you experiencing a particular program or service?
- Will the policy change your experience for the worse? For the better?
- Or is there not enough information to know how the policy will impact you?



Practice Time!

Example 1

Proposal 1: Shifting cost of increasing IHSS hours to counties

What will this proposal do: make it more expensive for counties to approve higher IHSS hours

What is the impact on the consumer?

What is the impact on the provider?

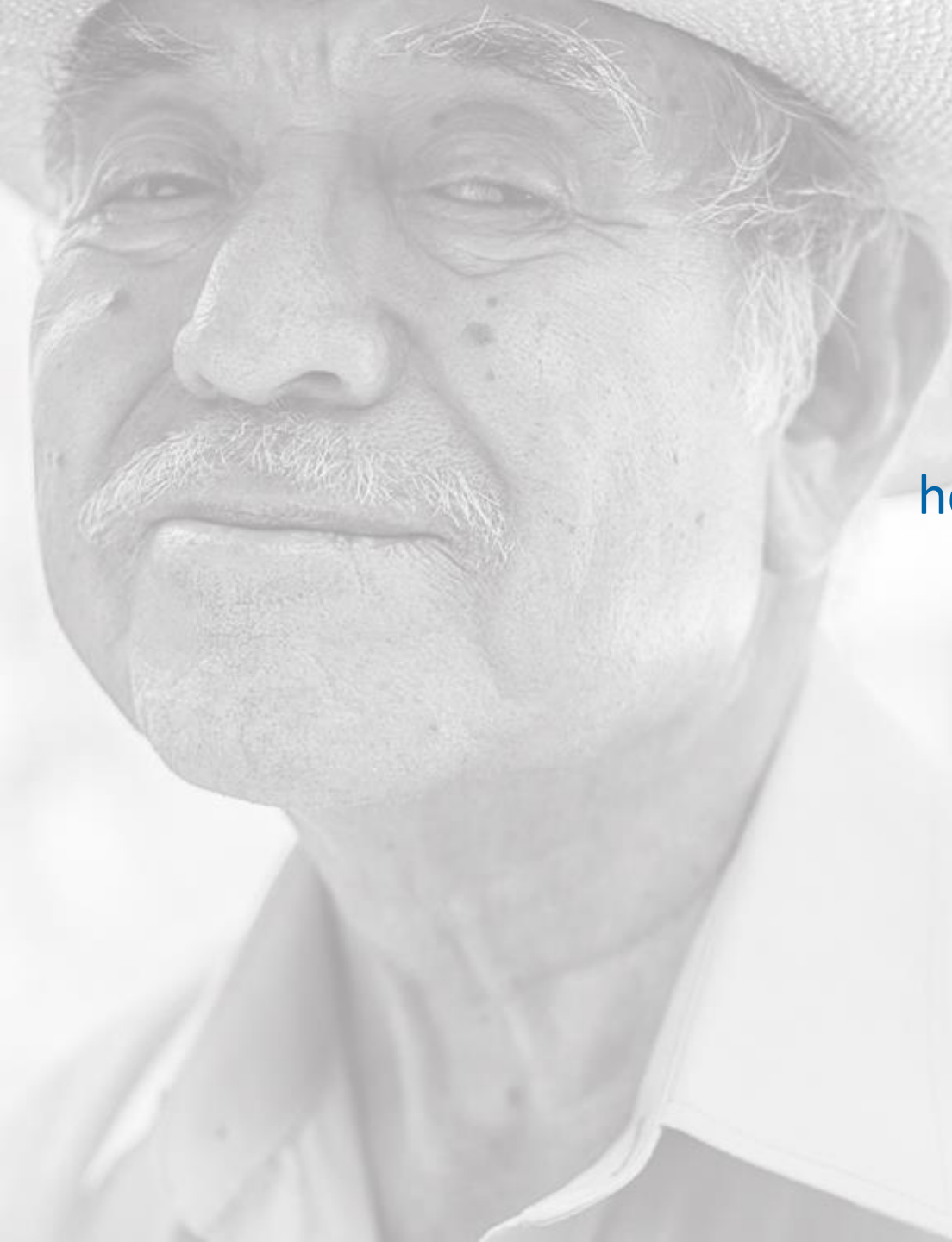
Example 2

Proposal 2: Terminate the IHSS Backup provider program.

What will this proposal do: Stop paying backup IHSS providers \$2 wage differential for registering as backup providers.

What is the impact on IHSS consumers?

What is the impact on IHSS providers?



Questions?

Hagar Dickman

hdickman@justiceinaging.org

[Justice in Aging on LinkedIn](#)