

**San Francisco IHSS Public Authority
 832 Folsom St., 9th Floor, San Francisco, CA
 Governing Body – Regular Meeting
 Minutes of November 13, 2018**

| Board of Directors | |
|-----------------------------|---|
| Melvin Beetle | President Older Consumer Representative |
| Kenzi Robi | Vice President Younger Consumer Representative |
| Daisy McArthur | Secretary Union Representative |
| Mike Boyd | Older Consumer Representative |
| Tricia Webb | Younger Consumer Representative |
| Patricia Wooley | Provider Representative |
| Rita Semel | Human Services Commissioner |
| Tatiana A. Kostanian | Mayor's Disability Council Representative |
| William Pitts | Older Consumer Representative |

- Roll Call** Directors Present: Melvin Beetle, Kenzi Robi, Mike Boyd, Daisy McArthur, Rita Semel, Tricia Webb
- Directors Excused: Patricia Wooley, Tatiana Kostanian, William Pitts
- Also Present: Kelly Dearman – *Executive Director*, Eileen Norman – *Deputy Director*, Loc Chau – *Director of Finance and Operations*, Jane Lee – *Program and Administrative Analyst*
- Call to Order** Mel Beetle, President of the Governing Body, called the meeting to order at 1:09 p.m. A quorum of the members was present.
- Agenda & Minutes**
- The agenda was reviewed.
 - The minutes of September 11, 2018 were reviewed. A motion to adopt the minutes was made by Rita Semel. The motion was properly seconded by Kenzi Robi. The minutes were unanimously adopted.
- President’s Report**
- Mel Beetle did not have news or updates to report.
- Director’s Report**
- The ED updated the board on the status of the bills discussed in the previous meeting
 - The Governor has vetoed the sexual harassment bill. The time frame to report sexual abuse and harassment will remain 1 year.
 - The Governor has vetoed the bill to translate materials into threshold languages.





- “Peer-to-Peer” training for Providers was also vetoed. However, IPAC already offers this service.
- The new Governor will take office in January 2019. Rita Semel suggests visiting him once he settles into his role so that we may establish a relationship. The board members and ED unanimously agree.
- A few years ago, Public Authorities faced a 7% cut in funding. There is always a chance it may happen again. CAPA is working on creating a bill that will ensure this budget cut will not happen again. The ED will have more information about this in January.
- Tessie Guillermo and Michael Pappas will be joining the board. Kenzi Robi has officially been reappointed.
- The annual report is almost complete and will be sent out in December.
- TiP partnered with Zen Hospice and received a grant from a private foundation which will be used to create wellness trainings for Providers. We have begun offering these trainings and each class was at capacity. We hope to offer more of these trainings in the future.
- Union negotiations have ended. The “Minimum Compensation Ordinance” was passed and signed by the Mayor. The minimum wage for Providers will be \$16.50 by July 1, 2019.

Issues & Reports

- **Finance Committee Recommendation on FY17-18 Audit – Jerrel Tucker**
 - Jerrel Tucker reviewed the FY17-18 Audit, which was discussed at the Finance Committee meeting earlier in the day.
 - We have a clean audit with no findings. A motion was made by Mike Boyd and seconded by Daisy McArthur to approve the FY17-18 Audit as recommended by the Finance Committee. The motion unanimously passed.





Board Education

- **The New Programs Report – Eileen Norman and Jane Lee**
 - Eileen and Jane presented the new program report and reviewed the highlights and significant information, including that we have served over 500 people with Livescan fingerprinting services.
 - Mel commended Eileen and Jane on doing a great job with creating the new Programs Report. The board unanimously agreed.
 - Provider Connect Line has launched and has been successful thus far.
 - We have added new Consumer trainings. Soon these trainings will also be accessible on the website.

- **Mentorship – Eileen Norman**
 - Beginning January 1st Mentors will be considered part time PA employees rather than contracted workers. We are currently constructing their schedules and benefits. Some mentors are unable to commit to a set schedule. Those mentors will be called “On-call Mentors” and will work on an “as needed” basis.

Announcements/ Public Comment

- Mike Boyd discussed California Proposition 8 which would require dialysis clinics to issue refunds to patients or patients' payers for revenue above 115 percent of the costs of care healthcare improvements.
- Rita Semel commended Eileen and Jane for the new Program Report they created and Loc for his Financial Report.
- Daisy McArthur invited everyone to the Union’s annual Thanksgiving dinner which will take place on Thursday November 15th at 5:30PM at the Union Hall.

Adjournment

- The meeting adjourned at 3:00 p.m.



