

**San Francisco IHSS Public Authority  
 832 Folsom St., 9th Floor, San Francisco, CA  
 Governing Body – Regular Meeting  
 Minutes of September 13th, 2022**

**Governing Body Members**

**Sascha Bittner**  
*President*  
 DAS  
 Commission  
 Representative

**Robin Wilson-Beattie**  
*Vice President*  
 Younger Consumer  
 Representative

**Alex Madrid**  
*Treasurer*  
 Mayor's  
 Disability  
 Council  
 Member

**Daisy McArthur**  
*Secretary*  
 Union  
 Representative

**Edda Mai Johnson**  
 Older Consumer  
 Representative

**Rita Semel**  
 Human Services  
 Commissioner

**Haydee Hernandez**  
 Independent IHSS  
 Provider

**Jesse Nichols**  
 Younger  
 Consumer  
 Representative

Date: Tuesday, September 13th, 2022  
 Time: 1:01 p.m – 2:18 p.m.  
 Place: Hybrid  
 Ring Central Dial-in: 6504191505  
 Ring Central Conference I.D: 417789813

**Call to Order  
 and  
 Roll Call**

Governign Body Members present: Robin Wilson-Beattie, Haydee Hernandez, Alex Madrid, Rita Semel, Daisy McArthur, Edda Mai Johnson, Jesse Nichols

Not Present: Rita Semel, Sascha Bittner

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena – Director of Finance & Operations,

**Review Agenda**

Robin Wilson-Beattie, Vice President of the Governing Body, called the meeting to order at 1:01p.m. A quorum of the members was present.

**Adoption of  
 September 13<sup>th</sup>,  
 2022, Minutes**

- The agenda was reviewed. Alex Madrid motioned to approve agenda, Jesse Nichols seconded. Motion to approve the agenda was adopted.
- The minutes of September 13<sup>th</sup> were reviewed. A motion to adopt the minutes was made by Robin Wilson-Beattie. Haydee Hernandez seconded.

**President's  
 Report**

- Robin Wilson-Beattie moved passed the Presidents report, as President Sascha Bittner



was not present.

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**Director's  
Report**

- Eileen gave an update on the SF Age & Disability Taskforce. The taskforce has finalized their strategic plan. The 4 goal domains include work with improved Communication, Information & Technology Engagement & Inclusion, outdoor spaces & buildings, and transportation. The full plan will be posted on DAS website.
- Eileen discussed the Leadership team taking part in a Leadership series course to better help the agency Managers and Directors with providing strong guidance and strategic thinking.
- New Employee transitions, including new hires within the office. Perry Vermilyea-Mentorship Program Manager retired. New Hires (David Greenebaum-Mentorship Program Manager, Dina Hernandez-On-Call Coordinator, Gabby Flores – Provider Specialist)
- State rolled out 2 new programs; Career Pathways & BUPPS (Back-up Provider Services). Homebridge now training the entire state rather than only the San Francisco territory. SF IHSS PA will continue to be working with Homebridge.
- A formal ADA grievance was filed against the PA with MOD regarding publication of Governing Body meeting. The PA responded to the grievance and MOD was CC'ed on response.
- Recruiting more board members to be added to the board, Eileen encouraged members to reach out to possible seat holders they deem fit. 5 seats available.

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**Issues &****Programs Report – Eren Gutierrez**



**Reports**

- New Hires: Mentorship Program Manager, On-Call provider, Registry Counselor (David Greenebaum-Mentorship Program Manager, Dina Hernandez-On-Call Coordinator, Gabby Flores – Provider Specialist).
- Eren presented a detailed program services overview displaying the last two months (September 2022 & October 2022) of activity: number of referrals (481), Mentorship, new Registry Provider applications, On-call consumers (assisted 288), Registry Provider activity, and other services activities.

**Finance Report – Rick Mena**

- Rick discussed the Organizational Summary of FY2022-23 with a First Quarter Variance Report and its purpose in which the organization On-Call, Mentorship, Governing Body, Operations and IP Benefits departments.
- Rick mentioned the companies itemized list being included in his future reports on a broad scope will be in place.
- Proposed a better process for check distribution

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**Board Seat Updates and Nominations**

- 8 seats have been filled
- 5 seats open
- Edda Mai Johnson officially joining the Governing Body in Seat 1 introduced herself and discussed previous Professional and Business experience with SF IHSS and intentions to join the Governing Body.

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**Board Goal Updates**

- Governing Body Goal was to increase recruitment for open Governing Body Seats.
- Members were encouraged to seek new external presenter for next Governing Body meeting. Suggested Ableism speaker for next Governing Body meeting





- Edda Mai Johnson suggested IHSS social worker Tracy Caldwell demonstrating interest and commitment to team for possible speaker.
- All interested new GB members should reach out to Caitlin Wilson, Executive Assistant, for more information.

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**Announcements  
/ Public  
Comments**

- Sascha Bittner has been appointed by Nancy Pelosi to be on the National Council on Disability.
- Robin Wilson-Beattie was invited to the White House to speak with Vice President Kamala Harris on Roe v. Wade and its impact on people of disabilities.
- Alex Madrid reminded members the Age & Disability holds next meeting November 18<sup>th</sup>, 2022 (1:00pm – 4:00 pm via Zoom) to discuss transportation that effects the community and other key topics. Meeting is held the Third Friday of every month.

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**Meeting  
Evaluation**

- Governing Body members says meeting was helpful, effective towards future goals, and valuable.

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**Adjourned**

- Motion to adjourn. Motion approved by Ms. Daisy.
- Meeting adjourned at 2:18 pm





**Documents supporting agenda items are available for review at the Public Authority office:  
832 Folsom Street, 9<sup>th</sup> Floor, San Francisco, CA 94107**

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2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9<sup>th</sup> Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11<sup>th</sup>, March 8<sup>th</sup>, May 10<sup>th</sup>, July 12<sup>th</sup>, September 13<sup>th</sup>, and November 15<sup>th</sup>. Our offices are on the 9<sup>th</sup> Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5<sup>th</sup> Street Parking Garage.

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- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





**SFIHSS** PUBLIC  
AUTHORITY

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