

**San Francisco IHSS Public Authority
 832 Folsom St., 9th Floor, San Francisco, CA
 Governing Body – Regular Meeting
 Minutes of November 15th, 2022**

Date: Tuesday, November 15th, 2022

Time: 1:01 p.m – 2:18 p.m.

Place: Hybrid

Ring Central Dial-in: 6504191505

Ring Central Conference I.D: 417789813

Governing Body Members

Sascha Bittner
President
 DAS
 Commission
 Representative

Edda Mai Johnson
 Older Consumer
 Representative

Rita Semel
 Human Services
 Commissioner

Robin Wilson-Beattie
Vice President
 Younger Consumer
 Representative

Daisy McArthur
Secretary
 Union
 Representative

Alex Madrid
Treasurer
 Mayor's
 Disability
 Council
 Member

Haydee Hernandez
 Independent IHSS
 Providers

Jesse Nichols
 Younger
 Consumer
 Representative

**Call to Order
 and
 Roll Call**

Governign Body Members present: Robin Wilson-Beattie, Haydee Hernandez, Alex Madrid, Rita Semel, Daisy McArthur, Edda Mai Johnson

Virtual: Jesse Nichols

Not Present: Rita Semel, Sascha Bittner

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena – Director of Finance & Operations,

Review Agenda

Robin Wilson-Beattie, Vice President of the Governing Body, called the meeting to order at 1:01p.m. via RingCentral. A quorum of the members was present. Alex Madrid motioned to approve.

**Adoption of
 September 13th,
 2022, Minutes**

- The agenda was reviewed. Alex Madrid motioned to approve agenda, Jesse Nichols seconded. Motion to approve the agenda was adopted.
- The minutes of September 13th were reviewed. A motion to adopt the minutes was made by Robin Wilson-Beattie. Haydee Hernandez seconded.





**President's
Report**

- Robin Wilson-Beattie moved passed the Presidents report, as acting President Sascha Bittner was not present.

**Director's
Report**

- Eileen discussed the Leadership team undergoing a Leadership course in order to better help and assist the people managed in the office along with providers and consumers in our community.
- New Employee transitions, including new hires within the office. Perry Vermilyea- Mentorship Program Manager leaving the IHSS team. New Hires (David Greenebaum-Mentorship Program Manager, Dina Hernandez-On-Call Coordinator, Gabby Flores – Provider Specialist)
- Eileen mentioned the ADF team finalized their strategic plan moving forward;
Communication, information technology, inclusion, outdoor space buildings, transportation. Will be posted on DAS website.
- State rolled out 2 new programs; Career Pathways & Back-up Provider programs. Homebridge now training the entire state rather than only the San Francisco territory. SF IHSS PA will continue to be working with Homebridge.
- ADA grievance filed against the PA regarding publication of Governing Body meeting. The PA responded to the grievance.
- Recruiting more board members to be added to the board, Eileen encouraged members to reach out to possible seat holders they deem fit. 5 seats available.

**Issues &
Reports**

Programs Report – Eren Gutierrez

- New Hires: Mentorship Program Manager,



On-Call provider, Registry Counselor (David Greenebaum-Mentorship Program Manager, Dina Hernandez-On-Call Coordinator, Gabby Flores – Provider Specialist).

- Eren presented a detailed program services overview displaying the last two months (September 2022 & October 2022) of activity: number of referrals (481), Mentorship, new Registry Provider applications, On-call consumers (assisted 288), Registry Provider activity, and other services activities.

Finance Report – Rick Mena

- Rick discussed the Organizational Summary of FY2022-23 with a First Quarter Variance Report and its purpose in which the organization On-Call, Mentorship, Governing Body, Operations and IP Benefits departments.
- Rick mentioned the companies itemized list being included in his future reports on a broad scope will be in place.
- Proposed a better process for check distribution

Board Seat Updates and Nominations

- 8 new seats have been filled
- 5 seats open
- Edda Mai Johnson officially joining the Governing Body in Seat 1 introduced herself and discussed previous Professional and Business experience with SF IHSS and intentions to join the Governing Body.

Board Goal Updates

- Governing Body Goal was to increase recruitment for open Governing Body Seats.
- 8 of the GB seats have been filled.
- Members were encouraged to seek new external presenter for next Governing Body meeting. Suggested Ableism speaker for next Governing Body meeting





- Edda Mai Johnson suggested IHSS social worker Tracy Caldwell demonstrating interest and commitment to team for possible speaker.
- All interested new GB members should reach out to Caitlin Wilson, Executive Assistant, for more information.

**Announcements
/ Public
Comments**

- Sascha Bittner has been appointed by Nancy Pelosi to be on the National Council on Disability.
- Robin Wilson-Beattie was invited to the White House to speak with Vice President Kamala Harris on Roe v. Wade and its impact on people of disabilities.
- Alex Madrid reminded members the Age & Disability holds next meeting November 18th, 2022 (1:00pm – 4:00 pm via Zoom) to discuss transportation that effects the community and other key topics. Meeting is held the Third Friday of every month.

**Meeting
Evaluation**

- Governing Body members says meeting was helpful, effective towards future goals, and valuable.

Adjourned

- Motion to adjourn. Motion approved by Ms. Daisy.
- Meeting adjourned at 2:18 pm





**Documents supporting agenda items are available for review at the Public Authority office:
832 Folsom Street, 9th Floor, San Francisco, CA 94107**

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2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

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- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407

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