

**San Francisco IHSS Public Authority
 832 Folsom St., 9th Floor, San Francisco, CA
 Governing Body – Regular Meeting
 Minutes of May 8, 2018**

Board of Directors
Melvin Beetle President Older Consumer Representative
Kenzi Robi Vice President Younger Consumer Representative
Daisy McArthur Secretary Union Representative
Mike Boyd Older Consumer Representative
Tricia Webb Younger Consumer Representative
Patricia Wooley Provider Representative
Rita Semel Human Services Commissioner
Tatiana A. Kostanian Mayor's Disability Council Representative
William Pitts Older Consumer Representative

Roll Call	<p>Directors Present: Melvin Beetle, Kenzi Robi, Patricia Wooley, Mike Boyd, Tatiana Kostanian, Daisy McArthur, Rita Semel, William Pitts</p> <p>Directors Excused: Tricia Webb</p> <p>Also Present: Kelly Dearman – <i>Executive Director</i>, Eileen Norman – <i>Deputy Director</i>, Loc Chau – <i>Director of Finance and Operations</i>, Eren Gutierrez – <i>Registry & On-Call Program Manager</i>, Krista Blyth-Gaeta, M.S.W – <i>Executive Director, IHSS</i></p>
Call to Order	<p>Mel Beetle, President of the Governing Body, called the meeting to order at 1:06 p.m. A quorum of the members was present.</p>
Agenda & Minutes	<ul style="list-style-type: none"> • The agenda was reviewed. • The minutes of March 13, 2018 were reviewed. A motion to adopt the minutes was made by William Pitts. The motion was properly seconded by Patricia Wooley. The minutes were unanimously adopted.
President's Report	<ul style="list-style-type: none"> • Mel Beetle encouraged Governing Body members to attend Disability Action Day and the One Stop Resource Center Grand Opening.
Director's Report	<ul style="list-style-type: none"> • The Public Authority participated in Re:Imagine End of Life which was a successful event. The PA held a workshop which discussed end of life care. The ED hopes to continue hosting this workshop in the One Stop Resource Center. • The Public Authority will not be affected by budget cuts this year. • There are several bills making its way through the state. One bill will make it mandatory for all written IHSS content to be translated into the threshold languages. The second bill will provide the Union with more funding to use towards peer to peer trainings for Providers. • The IHSS Conference will be taking place on June 20th from 1PM – 6PM. It will feature a resource fair and several workshops. The ED encouraged all board members to attend.



Board Education

- **IHSS News and Updates – Krista Blyth-Gaeta**
 - Now that Electronic Verification has become mandated, the next step is Electronic Timesheets. They would reduce violations and ensure that Providers are paid on time. Consumers will be able to do this over the phone.
 - IHSS is working with the PA on the “Pending Consumer” project which will provide support to Consumers who have been unable to connect with a Provider. So far, we have engaged with and restored services for 4 Consumers.
 - Sick leave begins July 1st. Notifications will be mailed out.
 - IHSS is now in compliance with the new gender and sexual orientation mandate.

- **Registry Presentation - Eren Gutierrez and Eileen Norman**
 - Eileen and Eren explained the role of the Registry Department at the Public Authority and how they connect Consumers and Providers.
 - The Registry’s future goals include a Provider connect Line, Expedited Registry Program and expanding the Mentorship Program.

Issues & Reports

- **Programs Report – Eileen Norman – *see attached***
 - Eileen has no significant changes to report. She plans on making changes to the program report so that it more accurately demonstrates our impact.
 - The trainings in the One Stop Resource Center are going well.

- **Governing Body Board Member Seats**
 - Gustavo Serina, Judith Karshmer and Jessie Carver are no longer serving on the board. The ED thanks them for their service and dedication.

Announcements/ Public Comment

- No announcements or public comments were made

CLOSED SESSION

- Rita Semel motioned to move to closed session. Kenzi Robi properly seconded. The closed session followed.
- A closed report was given.
The meeting reconvened into an open session.

Adjournment

- The meeting adjourned at 3:00 p.m.

