



Governing Body Members

Sascha Bittner
President
DAS
Commission
Representative

Edda Mai Johnson
Older Consumer
Representative

Rita Semel
Human Services
Commissioner

Robin Wilson-Beattie
Vice President
Younger Consumer
Representative

Daisy McArthur
Secretary
Union
Representative

Alex Madrid
Treasurer
Mayor's
Disability
Council
Member

Haydee Hernandez
Independent IHSS
Providers

Jesse Nichols
Younger
Consumer
Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of May 9th, 2023

Date: Tuesday, May 9th, 2023

Time: 1:05 p.m. – 2:20 p.m.

Place: Hybrid

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Call to Order and Roll Call

Governing Body Members present: Alex Madrid, Daisy McArthur, Edda Mai Johnson, Jesse Nichols, Robin Wilson-Beattie, Haydee Hernandez, Sascha Bittner

Not Present: Rita Semel

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena – Director of Finance & Operations

Sascha Bittner, President, called the meeting to order at 1:05p.m.

Consent Agenda

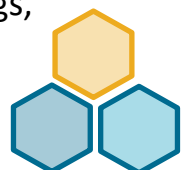
Alex motioned to approve the consent Agenda. Jesse seconded this motion. Motion approved.

President's Report

Sascha Bittner welcomed the Governing Body and called for moving forward to the Directors Report.

Director's Report

- Eileen Norman announced that the CAPA Legislative House is revising the Brown Act Bill and the recent passing of the DME (Durable Medical Equipment) bill. She spoke on the purpose of the Brown Act being to increase transparency of public meetings,



requiring they be held in-person. Another bill CAPA is supporting is a DME (Durable Medical Equipment) access bill to improve and expand approval on DME for PWDs.

- Update on the ADF (Age & Disability Friendly) Taskforce- The most recent meeting was focused on technology access recommendations and actions. Eileen recommended Governing Body members to attend future ADF meetings.
- Eileen Norman announced the recent resignation of former Executive Director of SDA and facilitator of the IHSS Taskforce, Jessica Lehman. Eileen spoke on the purpose of the IHSS Taskforce and update on its recent advocacy for virtual/remote annual reassessments.
- The PA's LiveScan Pilot launched allowing free LiveScan for enrolling IHSS Providers. Eren Gutierrez (Deputy Director) reported the increased number of LiveScans on a weekly basis due to this launch.
- Eileen encouraged members to reach out to possible candidates for the IHSS PA Governing Body. 5 vacant seats are currently available.





**Issues &
Reports**

Programs Report – Eren Gutierrez

- Eren presented a detailed program services overview displaying the last two months (February 2023 & March 2023) of activity: number of Registry Consumers (433), Mentorship, new Registry Provider applications (32), On-call consumers (assisted 158), Registry Provider activity, and other services activities.
- Eren spoke on the Independent Provider Appreciation Day event being on hold until next year.

Finance Report – Rick Mena

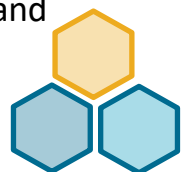
- Rick discussed the Organizational Summary of FY2022-23 with a Fourth Quarter Variance Report for all budget spending.

**Performance
Review
Of Executive
Director**

- Eileen announced the upcoming Annual Performance Review and proposed a potential facilitator to assist and guide the Annual Performance Review for the Governing Body.
- Sascha Bittner called for a motion to approve this proposal. Daisy McArthur motioned against this proposal. Sascha called for a roll call vote resulting in six yes's & one nay. Motion carried with a majority of votes in favor.

**Collective
Bargaining
Summary Review**

- Eileen & Daisy McArthur discussed the completion of Collective Bargaining negotiations: Updates included wage increases, Increased funding for PPE and Shop Stewards, Transit passes for Registry Providers, training stipends, and updated language.
- The final contract is still being drafted. When the final contract is ready for approval and



signatures, Eileen will call the board together to vote to approve it.

**Board Education
Schedule for FY
23-24**

- Eileen announced that the Executive Director of Department of Aging and Disability Services, Kelly Dearman will be in attendance to the next IHSS PA Governing Body meeting being held July 11th 2023.
- Eileen announced an upcoming training being held for the Governing Body, by Trainer, Dr. Carol Mckinnley on the Responsibilities of Governing Body Members.

**Governing Body
Equipment Needs**

- Governing Body Equipment Survey was distributed to members during meeting. GB members were instructed to complete and return the surveys to Executive Assistant, Caitlin Wilson.

**Announcements/
Public Comments**

- Eileen introduced candidate, Shannon Stenneck to the Board as a possible future seat holder of the Governing Body for Seat 2.
- Shannon Stenneck introduced himself to the Governing Body mentioning his experience as a person with a disability, LHH resident, PA mentor & family provider.

**Meeting
Evaluation**

- Governing Body members found the meeting helpful and valuable.

Adjourned

- Alex Motion to adjourn. Jesse Nichols seconded. Motion passed.
- Meeting adjourned at 2:20 pm





**Documents supporting agenda items are available for review at the Public Authority office:
832 Folsom Street, 9th Floor, San Francisco, CA 94107**

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The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

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2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

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- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407

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