

**San Francisco IHSS Public Authority
 832 Folsom St., 9th Floor, San Francisco, CA
 Governing Body – Regular Meeting
 Minutes of July 14, 2020**

Board of Directors
Melvin Beetle President Older Consumer Representative
Kenzi Robi Vice President Younger Consumer Representative
Daisy McArthur Secretary Union Representative
Tricia Webb Younger Consumer Representative
Rita Semel Human Services Commissioner

Roll Call Directors Present: Melvin Beetle, Kenzi Robi, Tricia Webb, Rita Semel, Daisy McArthur

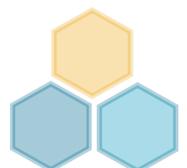
Also Present: Kelly Dearman – *Executive Director*, Eileen Norman – *Deputy Director*

Call to Order Melvin Beetle, President of the Governing Body, called the meeting to order at 1:13 p.m. A quorum of the members was present.

Due to the COVID-19 outbreak, this meeting was held via videoconference. This decision was made in compliance with San Francisco’s “Shelter in Place” ordinance.

Director’s Report

- Several assembly bills are still active and pending at this time. Many of these bills focus on disaster safety protocols for elderly residents. The ED will update the board members once she has more information.
- 60 Providers and Consumers have been confirmed to be COVID-19 positive. The PA has been sharing information about COVID safety practices, resources, and test sites. PPE is available for Consumers and Providers by appointment only.
- Prior to this meeting, the ED sent the board members a report that contained several updates regarding how the PA is adjusting to the Shelter in Place ordinance and items related to COVID 19. She encouraged the board members to read the report for the most up to date information. Anyone with additional questions may reach out to the Executive Assistant.



- In August, the PA will begin offering Livescan fingerprinting and Provider ID card services by appointment only.
- In September, I.P.s will receive a wage increase of .75, raising their pay to \$17.25 an hour.
- The ED commended the PA staff for continuing to do a great job and overcoming the challenges of working remotely.

Issues & Reports

- We are switching to Salesforce with the hopes that it will provide more timely and accurate data. The management team is currently in the process of training and learning how to best utilize and implement this new system. The switch will not happen for at least one year.
- We have hired a new Data Analyst named Leah Olsen. She has several years of experience. We are looking forward to having her join our team next week.
- There has been a significant increase in requests for services. PA staff are working hard to keep up with the influx and maintain good customer service.

Adjournment

- The meeting adjourned at 2:00p.m.

