

**San Francisco IHSS Public Authority
 832 Folsom St., 9th Floor, San Francisco, CA
 Governing Body – Regular Meeting
 Minutes of January 14, 2020**

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| Board of Directors |
| Melvin Beetle President Older Consumer Representative |
| Kenzi Robi Vice President Younger Consumer Representative |
| Daisy McArthur Secretary Union Representative |
| Mike Boyd Older Consumer Representative |
| Tricia Webb Younger Consumer Representative |
| Rita Semel Human Services Commissioner |
| William Pitts Older Consumer Representative |
| Michael Pappas Aging & Adult Services Commissioner |
| Jim Blacksten Mayor’s Disability Council |

Roll Call

Directors Present: Melvin Beetle, Kenzi Robi, Daisy McArthur, Rita Semel, Mike Boyd, Michael Pappas, Jim Blacksten

Directors Excused: William Pitts, Tricia Webb

Also Present: Kelly Dearman – *Executive Director*, Eileen Norman – *Deputy Director*, Krista Blyth-Gaeta – *Director of IHSS*

Call to Order

Melvin Beetle, President of the Governing Body, called the meeting to order at 1:05 p.m. A quorum of the members was present.

Agenda & Minutes

- The agenda was reviewed.
- The minutes of November 12, 2019 were reviewed. A motion to adopt the minutes was made by Jim Blacksten. The motion was properly seconded by Rita Semel. The minutes were unanimously adopted.

President’s Report

- Mel Beetle was contacted by a chair person from the San Mateo PA Advisory Board. They are interested in hosting a quarterly meeting where California PA Board Presidents can come together to share ideas and update each other on what their PA’s are doing. Mel will be participating in these meetings. He will inform the board when he has more details.
- Mel congratulated the ED for being appointed, by the Mayor, to the Conservatorship Task Force.

Director’s Report

- The ED participated in an “Accessible Destination” workshop at Presidio Trust. The goal is to make the



Director's Report (cont'd)

Presidio more accessible to the public. They will be building paths that connect the Presidio to Chrissy Field.

- The ED gave a presentation at the DAS Commission. She discussed PA services and programs. The Commission seemed pleased with the work that the PA is doing. The ED thanked Michael Pappas for inviting her to present.
- EVV is now in effect. The PA holds 2 EVV workshops per month in the One Stop Resource Center. So far the workshops have been heavily attended.
- As of March 2020, the board will have 7 vacant seats. There are a few candidates who will be applying to join the board. The ED encouraged the board to recommend candidates as well.

Issues & Reports

- **Programs Report – Eileen Norman** (*see attached*)
 - We currently have 389 active Providers. Our goal is to keep this number above 300.
 - From November to December 2019, the PA provided registry lists for 234 Consumers. As of January 2019, 39 of those Consumers have hired a Provider within 60 days.
 - Open Enrollment has begun. Providers who are eligible may apply for health and dental benefits. Eileen commended the Benefits Coordinator, Betty, for her hard work.
 - Provider supplies are now being distributed at 77 Otis.
 - The Mentorship team has hired 2 new mentors.
 - There are still 2 open staff positions, OSRC Coordinator and Registry Specialist.

Board Education

- **SF IHSS Update– Krista Blyth-Gaeta**
 - There have been updates to the group orientation format to ensure that new Providers





Board Education (cont'd)

are receiving consistent and accurate information.

- EVV trainings are being held at 77 Otis. SF's enrollment rate has increased to 63%. Krista hopes that number will increase to 100% by June. Providers and Consumers can receive in-person assistance in the computer lab at 2 Gough. Six EVV staff members have been hired to assist with enrollment and provide support.
- Krista thanked the PA for their hard work and collaboration. A lot of our success is due to our great partnership.

CLOSED SESSION

- A motion was made to move to closed session. The motion was properly seconded. The closed session followed.
- A closed report was given.
- The meeting reconvened into an open session.

Meeting Evaluation

- All board members unanimously agree that the meeting was informative.

Adjournment

- The meeting adjourned at 3:00p.m.

