



**Governing Body Members**

**Sascha Bittner**  
*President*  
DAS  
Commission  
Representative

**Edda Mai Johnson**  
Older Consumer  
Representative

**Rita Semel**  
Human Services  
Commissioner

**Robin Wilson-Beattie**  
*Vice President*  
Younger Consumer  
Representative

**Daisy McArthur**  
*Secretary*  
Union  
Representative

**Alex Madrid**  
*Treasurer*  
Mayor's  
Disability  
Council  
Member

**Haydee Hernandez**  
Independent IHSS  
Providers

**Jesse Nichols**  
Younger  
Consumer  
Representative

**Jane Redmond**  
Older Consumer  
Representative

**Mara Math**  
Older Consumer  
Representative

**San Francisco IHSS Public Authority**  
**832 Folsom St., 9th Floor, San Francisco, CA**  
**Governing Body – Regular Meeting**  
**Minutes of January 9<sup>th</sup>, 2024**

Date: Tuesday, January 9<sup>th</sup>, 2024

Time: 12:59 p.m. – 2:21 p.m.

Place: In-person

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

**Call to Order and Roll Call**

Governing Body Members present: Sascha Bittner, Edda Mai Johnson, Robin Wilson-Beattie, Alex Madrid, Mara Math, Jesse Nichols, Daisy McArthur, Rita Semel

Governing Body Members Absent: Jane Redmond, Haydee Hernandez

Also Present: Eileen Norman- Executive Director, Eren Gutierrez – Deputy Director, Rick Mena- Director of Finance, IHSS Director Shannon Morgan, Bookkeeper Amber Wright.

President, Sascha Bittner called the meeting to order at 12:59 pm.

**Consent Agenda**

Mara motioned to approve the Consent Agenda. Rita seconded this motion.

Unanimously approved.

**President's Report**

- Sascha Bittner mentioned her excitement to be meeting in person, expressed her commitment to attend future meetings in-person for 2024.



- Sascha expressed anticipation for the Board Education guest In-Home Supportive Services Director, Shannon Morgan. Sascha then moved forward to the Treasurer’s Report.

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**Treasurer’s  
Report**

- Alex introduced Bookkeeper Amber Wright to members and announced her ACH Deposit form presentation later in the meeting.

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**Executive  
Director’s  
Report**

- Eileen covered recent legislative updates including Assembly Bill AB817 which proposing Brown Act modifications that will allow remote participation and accommodations based on disability. She announced her efforts with CAPA and CICA to advocate for the passing of bill.
- Eileen announced that CICA/Statewide Bargaining is seeking strong consumer voices to advocate on behalf of consumers with regards to AB 1672 – a state bill to change union bargaining to the state level instead of county level. Eileen encouraged members interested in advocating to volunteer.
  - Volunteered members: Sascha Bittner, Edda Mai Johnson, Mara Math, Daisy McArthur
- Eileen notified members of the \$68 million deficit of the state and the \$800 million deficit that the City and County of San Francisco. She explained that there have not been any cuts to IHSS or other life supporting programs at this time.
- Eileen announced two open staff positions being the Receptionist and Bilingual Registry Counselor roles and encouraged members to relay information to interested individuals.
- Eileen covered her current efforts with Age & Disability Friendly Taskforce, IHSS Taskforce, LTCCC, HSN, and CAPA.





**Board  
Education/  
Guest Speaker**

- Sascha Bittner introduced In-Home Supportive Services Director, Shannon Morgan to members.
- Shannon explained her role as Director of IHSS and her previous career accolades in the world of disability and older adult services. Shannon covered current projects, specialized programs, social & protective services currently in progress.
- Eileen thanked Shannon for her time.

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**Staff/Org  
Reports**

**Finance Report – Director of Finance, Rick Mena**

- Rick discussed the Organizational Summary of FY2023-24 covering the month of November 2023 for all budget spending, and fringe benefits.
- Treasurer Alex Madrid introduced Bookkeeper Amber Wright to cover the ACH Deposit Form.
  - Amber covered the new ACH Deposit option for Governing Body members to receive their stipend payment.

**Programs Report – Eren Gutierrez**

- Eren presented program service highlights. She presented the recent increase in Active Registry Providers (an increase from 275 to 330) and onboarding providers (74 in one month).

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**Board Seat  
Updates**

- Eileen stated there were no board seat updates at this time.

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**Commission  
Updates/  
Announcements**

- Sascha announced DAS commission is meeting January 10, 2024, from 9:30am-12:00pm. She stated she will distribute the agenda for this meeting once received.

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**Meeting  
Evaluation &**

- Governing Body members found Shannon Morgan extremely informational and helpful.





**Vote to enter  
Closed Session**

- Sascha called a vote to move to closed session. Mara seconded the motion.

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**Adjournment**

- Sascha motion to adjourn. Alex seconded. Motion passed.
- Meeting adjourned at 2:32 pm





**Documents supporting agenda items are available for review at the Public Authority office:  
832 Folsom Street, 9<sup>th</sup> Floor, San Francisco, CA 94107**

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2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9<sup>th</sup> Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11<sup>th</sup>, March 8<sup>th</sup>, May 10<sup>th</sup>, July 12<sup>th</sup>, September 13<sup>th</sup>, and November 15<sup>th</sup>. Our offices are on the 9<sup>th</sup> Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

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- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





San Francisco IHSS Public Authority  
832 Folsom Street, 9<sup>th</sup> Floor  
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Phone: 415-243-4477 / Fax: 415-243-4407

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