

**San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body – Regular Meeting
Minutes of July 12th, 2022**

Date: Tuesday, July 12th, 2022
Time: 1:14 p.m – 2:30 p.m. Place: In Person
Ring Central Dial-in: 6504191505
Ring Central Conference I.D: 417789813

**Governing
Body Members**

Sascha Bittner
President
DAS
Commission
Representative

**Robin Wilson-
Beattie**
Vice President
Younger Consumer
Representative

Daisy McArthur
Secretary
Union
Representative

Alex Madrid
Treasurer
Mayor's
Disability
Council
Member

Haydee Hernandez
Independent IHSS
Providers

Jesse Nichols
Younger
Consumer
Representative

**Call to Order
and
Roll Call**

Governign Body Members present: Sascha Bittner,
Jesse Nichols, Haydee Hernandez, Alex Madrid,
Robin Wilson- Beattie

Not Present – Rita Semel, Daisy McArthur

Also Present: Eileen Norman- Executive Director,
Eren Gutierrez – Deputy Director, Rick Mena –
Director of Finance & Operations

Review Agenda

- Sascha Bittner, President of the Governing Body, called the meeting to order at 1:12p.m. via RingCentral.
- The agenda was reviewed. Motion to approve the agenda was adopted.

**Adoption of
May 10, 2022,
Minutes**

- The minutes of May 10th were reviewed. A motion to adopt the minutes was made by Alex Madrid. The motion was seconded by Robin Wilson-Beattie. Motions approved unanimously.

**President's
Report**

- Main report of the work load with educational studies increasing and soon coming to completion.



Director's Report

- Newsletter was previously on pause due to COVID, we are publishing a new Newsletter soon and jump starting that again.
- IP wages have increased to \$18.75 starting July 1st
- Legislative Bill AB2662 to allow IHSS assessments to be done online or by phone has died in committee
- The legislative Bill AB1900 has been proposed share of cost for Medi-Cal recipients with higher income share of costs as IHSS for people with higher income
- Recruiting more board members to be added to the board, 6 seats need to be filled.

Issues & Reports

Programs Report – Eren Gutierrez

- Three new open Job Opportunities; Recruiting Manager, On-Call provider, Registry Counselor.
- Eren presented a detailed program services overview displaying the last two months (May 2022 & June 2022) of activity: number of referrals (453), Mentorship, new Registry Provider applications, On-call consumers (assisted 262), Registry Provider activity, and other services activities.

Finance Report – Rick Mena

- Rick discussed the budget growth due to the addition of four new positions (three new positions and one currently) starting in July
- Rick mentioned the Compensation Accounts, Personnel/Benefits/Taxes, Total On-Calls/Benefits/Taxes, Total Mentors/Benefits/Taxes, and Office Compensations.
- Proposed a better process for check distribution

Board Seat

- 7 new seats have been filled





Updates	<ul style="list-style-type: none">• 6 seats open
Board Education: Speaker Chun Yin Law Inerim IHSS Director	<ul style="list-style-type: none">• Chun Yin Law, Director of IHSS Interim• Discussed a new and approved pilot program in which extended the number Social Workers (over 100,00) per building in hopes to increase reach in assistance due to care load increasing.
Board Goal Updates	<ul style="list-style-type: none">• Once of the goals for the Governing Body was to increase recruitment for open Governing Body Seats.• Encourage members to seek new candidates for direct care recipients over the age of 60• All interested new Governing Body members should reach out to Caitlin Wilson, Executive Assistant, for more information.
Announcements / Public Comments	<ul style="list-style-type: none">• Sascha Bittner announced the date of the next DAS Commission meeting.• Alex reminded Governing Body of next MOD Council meeting
Closed Session	<ul style="list-style-type: none">• Meeting adjourned at 2:30 pm• Governing Body went into closed session at 2:30

Documents supporting agenda items are available for review at the Public Authority office:





832 Folsom Street, 9th Floor, San Francisco, CA 94107

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsdpa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

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2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd- numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

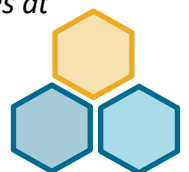
For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477

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832 Folsom Street, 9th Floor
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