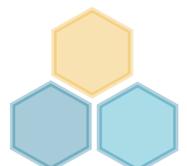




**San Francisco IHSS Public Authority Governing Body –
Meeting Agenda**

<u>Date:</u>	Tuesday, March 10th 2026
<u>Time:</u>	1:00 pm – 2:55 pm
<u>Location:</u>	832 Folsom Street, 9 th Floor
<u>Virtual Option:</u>	https://v.ringcentral.com/join/905048011?pw=6f0666df790806c1201e90189fe6bf4d Ring Central Dial-In: (267) 930-4000 United States Ring Central Conference ID: 905048011

Time	Topic	Speaker
1:00 – 1:05	Roll Call	Executive Assistant
1:05 – 1:10	Public Comment	Public
1:10 – 1:15	Vote to Approve Consent Agenda a. Agenda March 10th b. Minutes November 18 th c. Minutes January 13th	President
1:15 – 1:20	President’s Report	President
1:20 – 1:35	Executive Director’s Report	Executive Director
1:35 – 2:00	Staff/Org Reports	
	a. Programs Report	Deputy Director
	b. Finance Report i. FY26-31 Budget Approval	Director of Finance & Administration
2:00 – 2:20	Strategic Planning	Open floor
2:20 – 2:35	Commission Updates/Announcements	Open floor
2:35 – 2:45	Meeting Evaluation and Adjournment	Open floor





Governing Body Members

Robin Wilson-Beattie
President
Younger Consumer Representative

Edda Mai Johnson
Vice President
Older Consumer Representative

Sascha Bittner
DAS Commission Representative

Keontae Clark
MDC Commission Representative

Daisy McArthur
Secretary
Union Representative

Nicole Bohn
Treasurer
Older Consumer Representative

Luana McAlpine
Independent IHSS Provider

Jesse Nichols
Younger Consumer Representative

Jane Redmond
Older Consumer Representative

Mara Math
Older Consumer Representative

Ted Jackson
Younger Consumer Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body Meeting
Minutes of March 10th, 2026

Date: Tuesday, March 10th, 2026

Time: 1:00 p.m. – 3:00 p.m.

Place: In-person

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Roll Call

Governing Body Members present:

- Robin Wilson-Beattie
- Jane Redmond
- Luana McAlpine
- Mara Math
- Edda Mai Johnson
- Jane Redmond
- Nicole Bohn
- Daisy McArthur
- Keontae Clark

Also Present:

- Eileen Norman, Executive Director
- Rick Mena- Director of Finance
- Eren Guterrez – Deputy Director

Virtual:

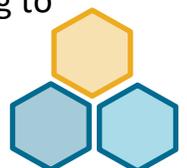
- Ted Jackson
- Sascha Bittner

Absent:

- Jesse Nichols

Call to Order

- Robin Wilson-Beattie called the meeting to



order at 1:02 p.m.

Consent Agenda

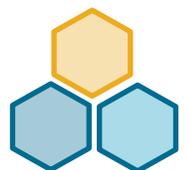
- Eileen informed members that the meeting would include approval of the minutes from both November 18th and January 13th.
- Robin moved to approve the consent agenda, seconded by Sascha.
- The motion passed unanimously.

President's Report

- Robin reported that she attended the Department of Aging and Adult Services (DAS) Budget meeting at City Hall, accompanied by Eileen Norman, Executive Director of IHSS, and Shannon Morgan, another IHSS representative.
- Robin also noted that members of the Governing Body attended the SEIU Lunar New Year Dinner as guests of Ms. Daisy.

Executive Director's Report

- Eileen reported that the agency is still in the middle of the paperless paystubs competition. While San Diego remains ahead, the staff workgroup is actively developing strategies to pull ahead. She encouraged continued support and participation to help secure a win.
- Eileen stated that the FY26–31 Budget has been approved by the DAS Commission. The budget will still require approval from the Board of Supervisors (BOS).
- Eileen mentioned that there is currently one open staff position: Community Engagement Coordinator.
- Eileen reported that the next newsletter is in development and invited contributions from anyone interested in submitting content.
- Eileen reported that the Thriving In Place grant in partnership with SF is beginning to come together. Limited stipends will be available for Providers who complete training

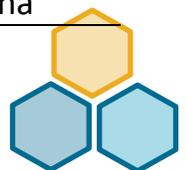


through Homebridge, with the program anticipated to begin in July. Eileen expressed excitement that this grant is in motion.

- Eileen announced that the agency is exploring a collaborative grant opportunity to continue a 2023 program in partnership with the Chinese Community Grantmaking Committee, led by Anni Chung of Self-Help for the Elderly.
- Eileen mentioned that the agency will be sending a letter to representatives urging them to reject all proposed IHSS cuts. Mara motioned to approve the letter, and Robin seconded the motion.

**Staff/Org
Reports****Programs Report – Eren Gutierrez**

- Eren reported on provider training and the partnership with Homebridge through the Circle platform, which offers both live and self-paced trainings. She noted that approximately 700 providers have been enrolled, with over half currently engaged in the training.
- Eren also reported that the agency is seeking to fill two mentor positions, one Consumer Mentor and one Provider Mentor, as well as a staff position for a Community Engagement Coordinator.
- Eren presented the Programs Report.
- She presented program service highlights for December and January including:
 - An increase in Active Registry Providers from 613 to 645.
 - Onboarding of 70 providers.
- Eren identified a normal trend for this time of the year.
- Robin moved to the Finance Report.

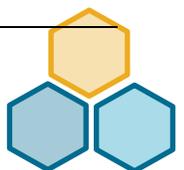
Finance Report – Director of Finance, Rick Mena



- Rick presented the Fiscal Year 2026-2031
- Ms. Daisy asked how the additional funds would be used and monitored. Eileen clarified that any extra funds could only be used for expenses that fall within the scope of the existing contract. She noted that staff would review the budget mid-year to assess whether spending was on track, including previously budgeted items such as potential moving expenses and whether the Governing Body budget included funding for advocacy days.
- Robin asked for clarification on the IP Life Enhancement Fund. Rick gave clarity to how the funds were being used.
- Keontae Clark asked when negotiations for the new contract would begin and raised concerns about providers covering the cost of gas when transporting consumers. Eileen explained that there is no specific timeline for when negotiations will begin, as the process is initiated by the union. She also clarified that the cost of gas for transporting consumers is the responsibility of the individual provider.
- **VOTE TO APPROVE BUDGET FY26-31:** Robin made a motion called for a vote on the to approve, Nicole Bohn seconded, Sascha Bittner abstained, approved. The motion passed unanimously.
- Rick presented the Finance Report and reviewed through July 2025 to January 2026's Program Variance, Profit and Loss Statement of Financial Position Statement of Cash Flows.
- Robin moved to the next item on the agenda.

**Strategic
Planning**

- Eileen presented the Strategic Planning worksheet for members to review and



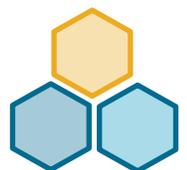


complete. Eileen urged members to choose a listed day to meet and provide input for strategic planning.

- Eileen explained the process of participating in legislative visits and encouraged Governing Body members to join one of the committees. She outlined the committee options: Legislative (visiting supervisors and writing letters), Training (planning trainings for Governing Body members), Governance (reviewing and updating bylaws), and Programs (supporting the Public Authority's work, such as PPE distribution).
- Mara asked whether participating in city health fairs would be a good outreach option. Eileen confirmed that it would be. Sascha expressed interest in joining the Legislative and Governance committees, and Eileen checked the committee schedules and dates on her behalf.
- Robin moved to the next item on the agenda

**Commission
Updates/
Announcements**

- Sascha shared information about the Disability and Aging Commission meeting, scheduled for April 1 at 9:30 a.m. in Room 416 at City Hall, with a virtual option available via Webex. She noted that the Dignity Fund would be discussed at the meeting, and Eileen provided a brief explanation of what the Dignity Fund is.
- Keontae reported that MDC is currently working on the Hallidie Plaza and Embarcadero sizing plan. Keontae also informed members that the next MDC meeting will take place on the third Friday of this month from 1:00–4:00 p.m. in Room 400 at City Hall.

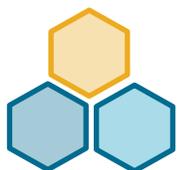




- Eileen also announced that she will be presenting at the MDC meeting on May 15 at 1:00 p.m. in Room 400 at City Hall.
- Nicole asked the group and leadership whether, as board members, they are doing everything needed to effectively support the board as a whole and suggested reviewing how the PA interacts at an organization level, city level, and state level to talk about advocacy throughout the system
- Edda Mai announced the upcoming CICA Advocacy classes. The PA will ensure all GB members are on the CICA mailing list.

Adjournment

- Motion to adjourn the meeting was brought forth by Sascha; seconded by Jane. The motion passed unanimously.
- The meeting adjourned at 2:31 p.m.





**Documents supporting agenda items are available for review at the Public Authority office:
832 Folsom Street, 9th Floor, San Francisco, CA 94107**

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407

In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.





**Documents supporting agenda items are available for review at the Public Authority
office: 832 Folsom Street, 9th Floor, San Francisco, CA 94107**

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

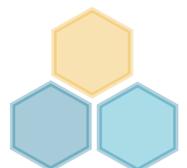
For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd- numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

The following services will be made available on request 72 hours prior to the meeting:

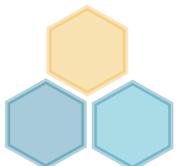




- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477

In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.



**Governing
Body Members**

Robin Wilson-Beattie
President
Younger Consumer Representative

Edda Mai Johnson
Older Consumer Representative

Sascha Bittner
DAS Commission Representative

Daisy McArthur
Secretary
Union Representative

Nicole Bohn
Older Consumer Representative

Luana McAlpine
Independent IHSS Provider

Jesse Nichols
Younger Consumer Representative

Jane Redmond
Older Consumer Representative

Mara Math
Older Consumer Representative

Ted Jackson
Younger Consumer Representative

**San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body Meeting
Minutes of November 18th, 2025**

Date: Tuesday, November 18th, 2025

Time: 1:05 p.m. – 2:00 p.m.

Place: In-person

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Roll Call

Governing Body Members present:

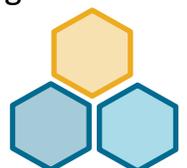
- Robin Wilson-Beattie
- Jesse Nichols
- Luana McAlpine
- Mara Math
- Edda Mai Johnson
- Jane Redmond
- Nicole Bohn
- Ted Jackson
- Daisy McArthur
- Sascha Bittner

Also Present:

- Eileen Norman, Executive Director
- Rick Mena- Director of Finance
- Eren Gutierrez – Deputy Director

Call to Order

- Present and Vice President were both running late and requested Executive Director Eileen to call the meeting to order at 1:05 p.m.
- The floor was open for members and the public to share reflections on the passing of





Alice Wong.

- Nicole B. spoke about continuing the work of liberation and justice, and expressed appreciation for attending her first meeting.
- Robin shared personal memories of Alice and spoke on her impact on both her and the community.
- Eileen thanked members for their remarks and continued to facilitate the meeting at President's request.

Consent Agenda

- Revised the agenda to condense time on the agenda to move to closed session at end of meeting for the Executive Director Performance Evaluation.
- Call to approve the Consent Agenda as ammended. Motion by Jesse N., seconded by Jane Redmond. The motion carried unanimously.

President's Report

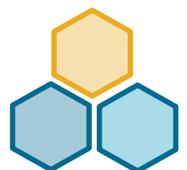
- Robin spoke on her previous meeting with Pat West, Principal at PatWest, LLC, who will conduct the Executive Director Performance Evaluation beginning in closed session.
- Robin highlighted recent online offerings from the SF Disability Culture Center and encouraged members to explore them.

Treasurer's Report

- No appointed treasurerer at this time to deliver report.

Executive Director's Report

- The PA Annual Report and year-end newsletter, focused on Provider Training, will be released by the end of the year.
- The PA holiday party will be held on December 12th.
- ED has been attending conferences including CWDA, Kaiser's Aging Well, HSN's Mobilizing for Action, and the DCC Housing Summit.
- She provided an update on the SF Foundation Grant, noting that TIP and its partners





received \$200,000 to support paid training stipends for IPs.

- The Hand in Hand all staff training has been rescheduled for January 30th, and invited GB members to attend.
- The PA is exploring potential office relocation, with updates forthcoming.

Staff/Org Reports

Programs Report – Eren Gutierrez

- Service highlights for August and September including:
 - An increase in Active Registry Providers from 729 to 755.
 - Onboarding of 108 providers in a single month.
- Uptrend with Provider recruitment, applicants, Livescan, PPE efforts and onboarding.

Finance Report – Director of Finance, Rick Mena

- Presented the Finance Report and reviewed Q1 Program Variance, Q1 Profit and Loss Statement of Financial Position Statement of Cash Flows
- Reviewed the Q1 Program Variance FY25-26 Budget Breakdown, covering the Organizational Budget Summary.

Board Seat Updates & Officer Elections

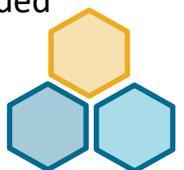
- Officer elections will take place at the January meeting and encouraged members to consider candidates.
- Current Vice President Sascha Bittner will no longer be able to serve in that position.

Commission Updates/Announcements

- No Commission Updates

Meeting

- Members were pleased the meeting ended



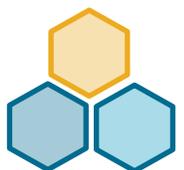


Evaluation

ahead of schedule.

Adjournment

- Eileen introduced Pat West, who will facilitate the Executive Director Performance Evaluation, and adjourned the public meeting to move to closed session.
- Pat West introduced himself to the members and discussed his experience working with governing bodies, primarily in Long Beach.
- Jesse Nichols recused himself from the evaluation.
- Motion to adjourn the public meeting was made by by Mara M., seconded by Robin. The motion passed unanimously.
- The meeting adjourned at 1:53 p.m. and the Governing Body went into closed session.





**Documents supporting agenda items are available for review at the Public Authority office:
832 Folsom Street, 9th Floor, San Francisco, CA 94107**

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

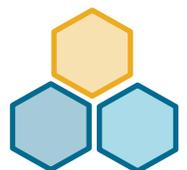
The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

Contact IHSS Public Authority 415-243-4477





SFIHSS PUBLIC
AUTHORITY

San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407

In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.





Governing Body Members

Robin Wilson-Beattie
President
Younger Consumer Representative

Edda Mai Johnson
Older Consumer Representative

Sascha Bittner
DAS Commission Representative

Daisy McArthur
Secretary
Union Representative

Nicole Bohn
Older Consumer Representative

Luana McAlpine
Independent IHSS Provider

Jesse Nichols
Younger Consumer Representative

Jane Redmond
Older Consumer Representative

Mara Math
Older Consumer Representative

Ted Jackson
Younger Consumer Representative

San Francisco IHSS Public Authority
832 Folsom St., 9th Floor, San Francisco, CA
Governing Body Meeting
Minutes of January 13th, 2026

Date: Tuesday, January 13th, 2026

Time: 1:00 p.m. – 3:00 p.m.

Place: In-person

Ring Central Dial-in: +12679304000

Ring Central Conference I.D: 905048011

Roll Call

Governing Body Members present:

- Robin Wilson-Beattie
- Jesse Nichols
- Jane Redmond
- Luana McAlpine
- Mara Math
- Edda Mai Johnson
- Jane Redmond
- Nicole Bohn
- Daisy McArthur

Also Present:

- Eileen Norman, Executive Director
- Rick Mena- Director of Finance
- Eren Guterrez – Deputy Director
- Kelly Buck & Sean McBirney, Windes

Virtual:

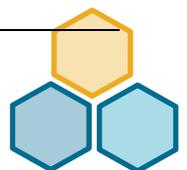
- Ted Jackson
- Sascha Bittner





-
- | | |
|------------------------------------|---|
| Call to Order | <ul style="list-style-type: none">• Robin Wilson-Beattie called the meeting to order at 1:02 p.m. |
| <hr/> | |
| Consent Agenda | <ul style="list-style-type: none">• Robin motioned for the consent agenda to be approved. Motion by seconded by Jesse N. |
| <hr/> | |
| President's Report | <ul style="list-style-type: none">• Robin reported on the day of action with the California IHSS Consumer Alliance on the 14th in Sacramento. All are encouraged to go. |
| <hr/> | |
| Treasurer's Report | <ul style="list-style-type: none">• As there is currently no appointed Treasurer, Robin proceeded to the next agenda item. |
| <hr/> | |
| Executive Director's Report | <ul style="list-style-type: none">• Eileen announced that the Directors are hard at work on the next contract budget. It will be brought to the next Governing Body meeting for final approval.• Eileen announced the push of the new virtual paystub offering through the timesheet portal. She mentioned the challenge with the San Diego IHSSPA for signing up the highest percentage. Info will be shared to the board to assist in sign up.• Eileen reported that lease on new office location was cancelled due to the building being sold. Will continue search. Ms. Daisy mentioned she will ask around.• Executive Director report was put on hold to Action: Vote to approve FY24-25 Audit |
| <hr/> | |
| Audit Report | <ul style="list-style-type: none">• Presentation was done by Auditors Kelly Buck and Sean McBirney of Windes Advisors.• They thanked the finance team for their efforts and walked through financial statements• Windes opinion is all standards are met through financial and programs• VOTE: Robin thanked them and asked for the GB to accept. Sascha moved, Jesse seconded. All approved. |

Executive



Director's Report (cont.)

- Legislative and Policy Updates- SB 707 handouts with changes to the Brown Act, specifically regarding virtual meetings. Policy will be voted on in the next meeting, as there were questions regarding the rules.
- Eileen added that the Governors budget was released. There are cuts to BUPS and IHSS admin costs. Advocacy is needed for this issue.
- Partnerships/ Collaboration updates- Eileen will be speaking at the MDC in March and asked for topics for presentation.
- The development of training grant from the SF Foundation is still underway with our collaborations. Stipends are still available.
- California Advocacy Day in Sacramento on Feb 24th at 9:30am- info and arrangements will be sent out.
- MDC has discussed the seat opening. Interested member will submitting their application.

Staff/Org Reports**Programs Report – Eren Gutierrez**

- Eren presented the Programs Report.
- She presented program service highlights for October and November including:
 - A decrease in Active Registry Providers from 755 to 719.
 - Onboarding of 77 providers.
- Eren identified a normal trend for this time of the year.

Finance Report – Director of Finance, Rick Mena

- Rick presented the Finance Report and reviewed through November 2025 Program Variance, though November Profit and Loss
-





Statement of Financial Position Statement
of Cash Flows

- Questions were asked if we seemed to be on track come mid-year in budget, if we had budgeted for moving expenses and if the GB budget had funds for advocacy days.

Officer Elections

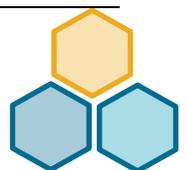
- Robin moved to do officer elections.
- Robin was elected President
- Edda Mai was elected Vice President
- Daisy was elected Secretary
- Nicole was elected Treasure
- Sacha proposed motion and Mara seconded
- All positions accepted

**Supervisor Visits
and Strategic
Planning
committees**

- Eileen explained legislative visits as well as advocacy at a state level to stop cuts to budget.
- Discussion was had on what officials to speak to and meeting coordination.
- Committee members: Mara, Edda Mai, Daisy, Sascha (I need the full list as I didn't catch all of them)
- Ted brought up AB 283, may need to be brought back and Sascha talked about which supervisors she would talk to.

**Commission
Updates/
Announcements**

- A separate meeting was voted for strategic planning. Eileen will set up dates. Mara, Daisy and Jane are on the committee.
- Eileen and Robin introduced Keontae, a MDC board member interested in joining the board, meeting participants introduce themselves.
- Sascha announced DAS commission meeting on Feb. 4th at 9:30am that is also available virtually
- Keontae announced there will be a MDC meeting on January 16th from 1-4pm at City Hall room 400.





**Meeting
Evaluation**

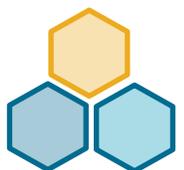
- Members were pleased with the meeting. Mara mentioned that the Windes presentation was informative.

Adjournment

- Robin moved to adjourn the public session and begin the closed session.
- Motion by Sascha seconded by Daisy. The motion passed unanimously.
- The public meeting adjourned at 2:31 p.m.

Closed Session

- The GB reviewed the ED's Performance Evaluation Review conducted in partnership with Pat West.
- The GB unanimously approved the review with noted amendments.
- The closed session adjourned at 3:00 p.m.





**Documents supporting agenda items are available for review at the Public Authority office:
832 Folsom Street, 9th Floor, San Francisco, CA 94107**

1. KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE

It is the duty of government and public agencies, such as the IHSS Public Authority, to serve the public, reaching decisions in full view of anyone interested in the subject. Both the state Brown Act and the San Francisco Sunshine Ordinance assure that deliberations are conducted before the people and that pertinent operations are open to the people's review.

The agenda and minutes and all related materials for Governing Body meetings are available in advance at the office of the Authority's Fiscal & Operations Manager, 832 Folsom Street, 9th Floor, San Francisco, CA 94107. All agendas and minutes are also accessible through our website: www.sfihsspa.org. Minutes and agendas are also available at the Main Branch of the San Francisco Public Library at the Government Information Center, 5th Floor, 100 Larkin Street, San Francisco, CA 94102. Meeting notices, agendas and minutes are sent in advance for posting to the Clerk of the Board (Board.of.Supervisors@sfgov.org). Additional copies of the agenda and minutes and all related materials are on hand and available to the public at every board meeting (see below for time and locale).

For more information on your rights under the Sunshine Ordinance (Chapter 67 of the San Francisco Administrative Code) or to report what you consider to be a violation of it, contact the Sunshine Ordinance Task Force by mail: Administrator of the Sunshine Ordinance Task Force, City Hall, 1 Dr. Carlton B. Goodlett Place, Room 244, San Francisco, CA 94102-4689; by phone: (415) 554-7724; by fax: (415) 554-7854; or by email: sotf@sfgov.org. Citizens may obtain a free copy of the Sunshine Ordinance by printing Chapter 67 of the San Francisco Administrative Code on the Internet at <http://www.sfbos.org/sunshine>.

2. DISABILITY ACCESS

The location of the Governing Body meetings of the IHSS Public Authority is 832 Folsom Street, 9th Floor, Training Room. Regular meetings are held the second Tuesday of every odd-numbered month, 1-3 p.m., and are open to the public. Meeting dates in 2022: January 11th, March 8th, May 10th, July 12th, September 13th, and November 15th. Our offices are on the 9th Floor. All locations are wheelchair accessible. (Also please note that due to the pandemic some of these meetings will be held virtually, until further notice.)

For **all meetings**, the closest BART station is Powell Street. Accessible MUNI lines are #30 and #45, although bus service may be disrupted by heavy ongoing construction in the area. The closest MUNI Metro station is on Market (at Powell). There is accessible parking in the Mission & 5th Street Parking Garage.

The following services will be made available on request 72 hours prior to the meeting:

- American Sign Language (ASL) Interpreters
- Large-print copies of the meeting agenda

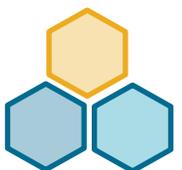
Contact IHSS Public Authority 415-243-4477





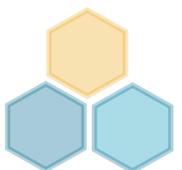
San Francisco IHSS Public Authority
832 Folsom Street, 9th Floor
San Francisco, CA 94107-1123
Phone: 415-243-4477 / Fax: 415-243-4407

In order to assist the IHSS Public Authority's effort to accommodate persons with severe allergies, environmental illness, multiple chemical sensitivity, or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical-based products. Please help the Authority to accommodate participation by these individuals.



Governing Body Meeting
March 10, 2026
Presidents Report

- Sascha and I attended the Department of Aging and Adult Services (DAS) Budget Meeting at City Hall. We were joined by Eileen Norman, Executive Director of IHSS, along with Shannon Morgan, another IHSS representative.
- Several members of the Governing Body attended the Careworkers Union Lunar New Year Dinner as guests of Miss Daisy. Attendees included Sascha, Mara, Etta Mae, and myself.



Governing Body Meeting
March 10, 2026
Executive Director's Report

Organization Updates

- Still in the middle of our paperless paystubs competition. We still are behind San Diego but the staff workgroup are working on ways to pull ahead. Can use all the support we can to win!
- FY26-31 Budget approved by DAS commission. Will still need approval from BOS.
- One staff position open – Community Engagement Coordinator
- Working on next newsletter. Is there anything anyone wants to contribute?

Legislative/Policy Updates

- Sending a letter to representatives urging them to reject all proposed IHSS cuts.

Partnerships/Collaboration Updates

- Thriving In Place grant with SFF is starting to come together. We will have limited stipends available for Providers to receive for completing training through Homebridge. Should start in July.
- Looking at collaborative grant to continue a program from 2023 with the Chinese Community Grantmaking Committee led by Anni Chung of Self-Help for the Elderly.

Other News

-

Please email letters directly with your PA or AC name to:

Kim Rothschild CAPA – kim@capaihss.org (Kim will send to DOF, LAO, CSAC & CWDA)
Governor Newsom – leg.unit@gov.ca.gov
Assembly Budget Committee AsmBudget@asm.ca.gov
Senate Budget and Fiscal Review SBUD.Committee@senate.ca.gov

February 18, 2026

Governor Gavin Newsom
State of California
State Capitol
Sacramento, CA 95814

Senator John Laird
Chair, Senate Budget & Fiscal Review Committee
State Capitol
Sacramento, CA 95814

Assemblymember Jesse Gabriel
Chair, Assembly Budget Committee
State Capitol
Sacramento, CA 95814

Senator Caroline Menjivar
Chair, Senate Budget and Fiscal Review Subcommittee 3 on Health and Human Services
1021 O Street, Suite 6720
Sacramento, CA 95814

Assemblymember Dr. Corey Jackson
Chair, Assembly Budget Subcommittee 2 on Human Services
1021 O Street, Suite 8130
Sacramento, CA 95814

Re: IHSS Trailer Bills in the 2026–27 Jan Budget – Oppose

Dear Governor Newsom, Senator Laird, Assemblymember Gabriel, Senator Menjivar and Assemblymember Jackson:

On behalf of the **San Francisco In-Home Supportive Services Public Authority Governing Body — which represents IHSS consumers, independent providers, the independent provider union, and appointed members from the Human Services Commission, Health Commission, Commission on Disability & Aging, and the Mayor’s Disability Council**, we are writing to share our opposition on the several proposals impacting In Home Supportive Services (IHSS) program in the Governor’s proposed January budget. The IHSS program provides vital services to older adults and individuals with disabilities (**28,831 active providers and 31,059 for consumers**) to remain safe in their own homes rather than institutional care or urgent care, which is more expensive.

While we recognize the challenges posed by federal policy changes, economic uncertainty, and multi-year state deficit projections, we strongly believe that budget decisions must protect the health, stability, and independence of older adults and people with disabilities.

For these reasons, we oppose the following proposals included in the Governor's proposed budget:

Elimination of the IHSS Back-Up Provider System – \$3.5 million General Fund

The administration cites low utilization as a reason to eliminate the IHSS Back-Up Provider System. However, with **The San Francisco County utilization rates currently at 539 Consumers Served (FY 24-25), 856 referrals (FY 24-25), 6,632 hrs Utilized (FY 24-25)**, the Back-Up program is resulting in very successful outcomes for people who are in urgent need of a caregiver when their regular provider is unexpectedly unavailable. This results in a **cost savings** to the state by keeping consumers out of hospitals and urgent care centers.

Shifting State IHSS Costs to Counties - \$233.6 million General Fund

The San Francisco In-Home Supportive Services Public Authority Governing Body is strongly opposed to the proposal to remove the state's share of costs for IHSS hours per case growth based on a statewide baseline average. Counties are unable to absorb the additional cost to fund the authorized IHSS hours per case that are greater than the baseline statewide average without negatively impacting other critical social services programs. This would ultimately result in the loss of hours for IHSS consumers that are vitally needed.

Elimination of the IHSS Residual Program – \$86 million General Fund

This program is a critical safety net that allows recipients to continue receiving services while reestablishing their Medi-Cal eligibility. Consumers may be disenrolled from Medi-Cal due to paperwork errors, missed deadlines, or administrative issues – not because they are ineligible for support. Without the Residual Program, these individuals would face automatic termination from IHSS, putting older adults and people with disabilities at serious risk of losing essential care and jeopardizing their ability to remain safe in their homes.

Ensuring that all Californians can live safely in their homes and communities is the responsibility of the government. We ask that you protect IHSS, support vulnerable populations, and oppose these budget cuts.

Sincerely,

cc: Honorable Members and Staff, Assembly Budget Committee
Honorable Members and Staff, Senate Budget and Fiscal Review Committee
Christine Aurre, Legislative Affairs Secretary, Office of the Governor
Kris Cook, Program Budget Manager, Department of Finance
Ginni Bella Navarre, Deputy Legislative Analyst, Legislative Analyst's Office
Juwan Trotter, Legislative Analyst's Office
Kim Rothschild, Executive Director, California Association of Public Authorities for IHSS
Justin Garrett, Senior Legislative Advocate, California State Association of Counties

Robin Wilson-Beattie

Edda Mai-Johnson

Daisy McArthur

Nicole Bohn

Ted Jackson

Mara Math

Keontae Clark

Jane Redmond

Jesse Nichols

Luana McAlpine

Sascha Bittner

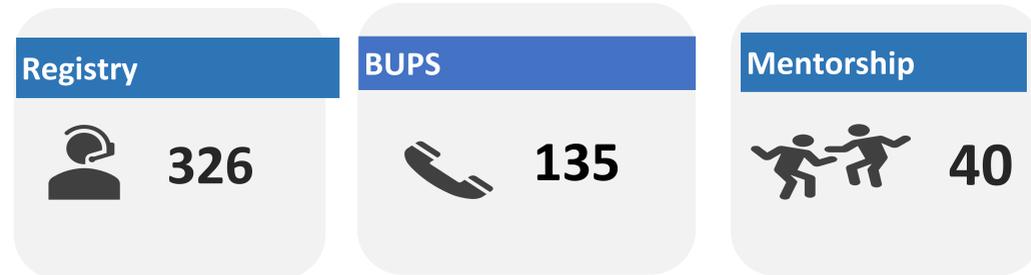
Programs Overview

December 2025 - January 2026

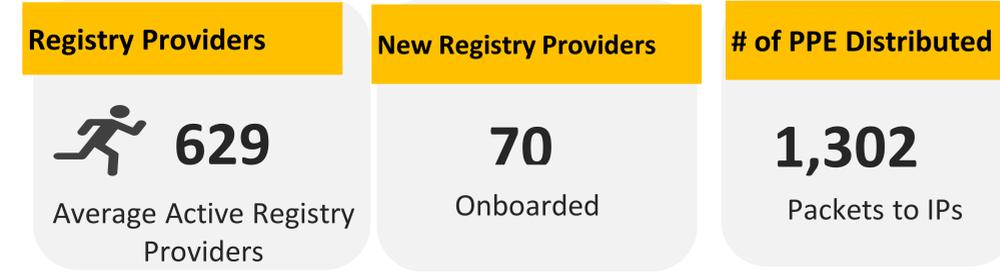
Data set from 12/01/2025 thru 01/31/2026



Total # of new Intakes/Consumers Served



Total # of Provider Activity



FY 2025-26 Monthly Report			Aug.2025	Sep.2025	Oct.2025	Nov.2025	Dec.2025	Jan.2026
Consumers	Registry	# of Consumers referred to the Registry	201	203	189	145	159	167
	Mentorship	# of Consumers referred to Mentorship	20	31	20	30	20	20
		# of Consumers working with a Mentor	105	103	113	101	94	102
	Back-Up Service(BUPS)	# of Consumers referred to BUPS	70	67	82	60	67	68
Providers	Registry Providers	Total # of Registry Providers (active- looking for work)	729	755	759	673	613	645
		# of Applicants	109	132	105	88	86	116
		# of Applicants who were accepted to registry	54	54	43	34	35	35
		# of Providers Employed w/ 1+ Consumers	1,947	1,951	1,959	1,962	1,970	1,974
	IHSS Provider Benefits	# of Providers enrolled in health benefits	12,017	12,096	12,182	12,211	12,317	12,363
		# of Providers enrolled in dental benefits	9,341	9,432	9,473	9,463	9,500	9,519
		# of LiveScans serviced	301	350	383	254	272	326
		# of DOJ records processed	536	461	481	520	414	483
		# of Protective Personal Equipment	623	711	520	629	744	558

**HUMAN SERVICES AGENCY BUDGET SUMMARY
BY PROGRAM**

Grantee/Contractor: San Francisco In Home Supportive Services Public Authority					Full Term:	7/1/26 - 6/30/31
Program: Independent Provider Mode					Effective Date:	
New <input checked="" type="checkbox"/> Modification <input type="checkbox"/> Revision <input type="checkbox"/> Check One)					Modification #	
	7/1/26 - 6/30/27	7/1/27 - 6/30/28	7/1/28 - 6/30/29	7/1/29 - 6/30/30	7/1/30 - 6/30/31	7/1/26 - 6/30/31
Expenses	Original	Original	Original	Original	Original	Total
Salaries & Benefits	\$3,802,623	\$3,916,464	\$4,033,919	\$4,155,266	\$4,279,671	\$20,187,943
Operating-Direct	\$1,396,073	\$1,346,973	\$1,363,322	\$1,380,129	\$1,397,411	\$6,883,908
Subtotal	\$5,198,696	\$5,263,437	\$5,397,241	\$5,535,395	\$5,677,082	\$27,071,851
Indirect Percentage (%)	15%	15%	15%	15%	15%	15%
Indirect Costs (Line 16 X Line 15)	\$779,804	\$789,516	\$809,586	\$830,309	\$851,562	\$4,060,777
Consultant/Subcontractor (\$50,000+)	\$122,500	\$115,100	\$117,500	\$120,125	\$125,829	\$601,054
Direct Client Pass-Through	\$135,404,492	\$153,127,740	\$172,381,865	\$193,118,704	\$215,318,986	\$869,351,787
Capital Expenses	\$65,000	\$11,000	\$11,000	\$11,000	\$11,000	\$109,000
Total Expenses	\$141,570,492	\$159,306,793	\$178,717,192	\$199,615,533	\$221,984,459	\$901,194,469
HSA / DAS Revenues						
General Fund						
State						
Federal						
Total HSA / DAS Revenues						
Grantee/Contractor Revenues						
Total Grantee/Contractor Revenues						
Total Revenues						
Prepared by and Date:	Richard Cox Mena					
Telephone No. & Email:						

Operating Expenses Detail

	7/1/26 - 6/30/27 Original	7/1/27 - 6/30/28 Original	7/1/28 - 6/30/29 Original	7/1/29 - 6/30/30 Original	7/1/30 - 6/30/31 Total	7/1/26 - 6/30/31 Total
Expenditure Category						
Rental of Property	\$530,134	\$465,134	\$465,134	\$465,134	\$465,134	\$2,390,670
Utilities(Elec, Water, Gas, Phone, Garbage)	\$45,000	\$46,350	\$47,741	\$49,173	\$50,648	\$238,912
Office Supplies, Postage	\$55,000	\$56,650	\$58,350	\$60,101	\$61,904	\$292,005
Building Maintenance Supplies and Repair						
Communications, Printing and Reproduction	\$50,000	\$51,500	\$53,045	\$54,636	\$56,275	\$265,456
Insurance	\$41,000	\$42,230	\$43,497	\$44,802	\$46,146	\$217,675
Staff Training	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Staff Travel-(Local & Out of Town)	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Rental of Equipment						
Consulting/Professional Services						
Consultant A (first \$50k; anything over on next tab)						
Subcontractor A (first \$50k; anything over on next tab)						
Shop Stewards	\$43,827	\$45,142	\$46,496	\$47,891	\$49,328	\$232,684
Independent Financial Auditor	\$31,000	\$32,000	\$33,000	\$34,000	\$35,000	\$165,000
Legal Counsel	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
IT/Tech Services	\$44,845	\$46,190	\$47,576	\$49,003	\$50,473	\$238,087
SalesForce Software & Consultants	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Bookkeeping, HRIS & Payroll Services (Paychex)	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Other	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
Other						
Bank Service, Charges and Fees	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$10,000
Education & Outreach (Incl. SDN)	\$49,250	\$49,250	\$49,250	\$49,250	\$49,250	\$246,250
Exchange (Monthly Email Service - Cloud)	\$4,000	\$4,120	\$4,244	\$4,371	\$4,502	\$21,237
CAPA Annual Dues	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000
Mentorship Program Salaries and Benefits	\$196,537	\$202,433	\$208,506	\$214,761	\$221,204	\$1,043,441
Mentorship Program: Training/Meetings/Materials/Consulta	\$16,480	\$16,974	\$17,483	\$18,007	\$18,547	\$87,491
Governing Body Stipends &Ansillary	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000	\$65,000
Governing Body Communciations and Expenses	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$60,000
CICA Membership	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$25,000
Total Operating Expense	\$1,396,073	\$1,346,973	\$1,363,322	\$1,380,129	\$1,397,411	\$6,883,908

Subcontractors-Pass Thru

Consultant/Subcontractor

	7/1/26 - 6/30/27 Original	7/1/27 - 6/30/28 Original	7/1/28 - 6/30/29 Original	7/1/29 - 6/30/30 Original	7/1/30 - 6/30/31 Original	7/1/26 - 6/30/31 Total
SalesForce Software & Consultants	\$70,000	\$72,100	\$74,000	\$76,220	\$80,007	\$372,327
Bookkeeping, HRIS & Payroll Services (Paychex)	\$12,500	\$13,000	\$13,500	\$13,905	\$15,822	\$68,727
Other	\$40,000	\$30,000	\$30,000	\$30,000	\$30,000	\$160,000

Total Subcontractor

	\$122,500	\$115,100	\$117,500	\$120,125	\$125,829	\$601,054
--	-----------	-----------	-----------	-----------	-----------	-----------

Direct Client Pass-Through

Direct Client Pass-Through A						
Direct Client Pass-Through B						
IP Transit Passes	\$516,000	\$516,000	\$516,000	\$516,000	\$516,000	\$2,580,000
IP Life Enhancement Fund	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
IP Supplies & ID Cards / Job Related Safety Equipm	\$36,000	\$36,000	\$36,000	\$36,000	\$36,000	\$180,000
BioMetrics4All & DOJ Per Person Expense	\$172,000	\$172,000	\$172,000	\$172,000	\$172,000	\$860,000
Health Insurance - SF Health Plan	\$131,505,620	\$149,143,521	\$168,323,786	\$188,983,421	\$211,182,910	\$849,139,258
Dental Insurance - Liberty Dental	\$3,064,872	\$3,150,219	\$3,224,079	\$3,301,283	\$3,302,076	\$16,042,529
Subcontracted IP Training	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000

Total Direct Client Pass-Through

	\$135,404,492	\$153,127,740	\$172,381,865	\$193,118,704	\$215,318,986	\$869,351,787
--	---------------	---------------	---------------	---------------	---------------	---------------

HSA Budget Form (3/24)

Capital Expenses Detail

Equipment (any single item \$10k+)

	7/1/26 - 6/30/27 Original	7/1/27 - 6/30/28 Original	7/1/28 - 6/30/29 Original	7/1/29 - 6/30/30 Original	7/1/30 - 6/30/31 Original	7/1/26 - 6/30/31 Total
Copiers		\$11,000			\$11,000	\$22,000
Laptops / Monitors / Telephones			\$11,000	\$11,000		\$22,000
Phone and Internet line purchase/instalation	\$5,000					\$5,000

Remodeling

Additional Office Cubicles	\$35,000					\$35,000
Remodeling	\$15,000					\$15,000
Lobby, Confrence Rm, & training rm furniture	\$10,000					\$10,000

Total Capital Expenditure
(Equipment and Remodeling Cost)

	\$65,000	\$11,000	\$11,000	\$11,000	\$11,000	\$109,000
--	----------	----------	----------	----------	----------	-----------

HSA Budget Form (3/24)

Governing Body FY25-26 Budget Review

Variance Report: January 2026

FY25-26 Budget Breakdown

Percent of Year Elapsed: 58%

Budget Categories	FY25-26	Invoiced thru Jan 2026	% of Budget	Report Balance
	DAS Budget Contract			
Benefits & Operations	124,979,966	70,278,414	56%	54,701,552
Live Scan	592,205	293,955	50%	298,250
Governing Body	90,146	29,082	32%	61,064
Back Up Provider Service (BUPS)	384,963	187,819	49%	197,144
Total	126,047,280	70,789,269	56%	55,258,011

Organization Budget Summary

Admirative Cost Centers	FY25-26 Budget	Actual	% of Budget	Report Balance
		Jan-26	Jan-26	Jan-26
Finance & Admin	744,649	373,708	50%	370,941
Human Resources	33,474	5,241	16%	28,233
Salesforce Data Analysis	117,947	58,364	49%	59,583
Total Admirative Cost Centers	896,070	437,313	49%	458,757
<i>percent of budget</i>	<i>0.71%</i>	<i>0.62%</i>		

Program Cost Centers	FY25-26 Budget	Actual	% of Budget	Report Balance
		Jan-26	Jan-26	Jan-26
On Call/BUPS	384,963	187,819	49%	197,144
Registry	8,020	425	5%	7,595
Mentorship	175,139	62,230	36%	112,909
Recruitment	518,210	293,272	57%	224,938
Provider Services	59,720	28,945	48%	30,775
Live Scan	222,153	92,645	42%	129,508
Governing Body	40,750	5,149	13%	35,602
Agency-Wide Program Expenses	341,415	174,278	51%	167,137
PA Staff Compensation	3,478,894	1,811,154	52%	1,667,740
Total Program Cost Centers	5,229,264	2,655,916	51%	2,573,348
<i>percent of budget</i>	<i>4.15%</i>	<i>4.67%</i>		

Independent Provider Health Insurance	116,809,752	65,993,158	56%	50,816,594
Independent Provider Dental Insurance	3,112,195	1,702,882	55%	1,409,313
Total IP Benefits	119,921,947	67,696,040	56%	52,225,907
<i>percent of budget</i>	<i>95.14%</i>	<i>94.51%</i>		

Total Organization Projection	126,047,281	70,789,269	56%	55,258,012
--------------------------------------	--------------------	-------------------	------------	-------------------

Program Detail

<u>Governing Body</u>	FY25-26 Budget	Actual	% of Budget	Report Balance
Insurance	10,750	-	0%	10,750
CICA Membership	5,000	-	0%	5,000
Board Stipends	13,000	5,149	40%	7,852
Communications	12,000	-	0%	12,000
Total Governing Body Expense Detail	40,750	5,149	13%	35,602

<u>Finance, IT and Admin.</u>	FY25-26 Budget	Actual	% of Budget	Report Balance
Rent	451,884	267,522	59%	184,362
Utilities	33,645	12,636	38%	21,009
Insurance	23,822	-	0%	23,822
Auditor	29,895	27,500	92%	2,395
IT Services	42,943	20,376	47%	22,567
Computer Replacement Program	12,500	-	0%	12,500
Banking & Credi Card Fees	2,000	-	0%	2,000
DOFA Team Meetings	720	248	34%	472
Legal services	30,000	-	0%	30,000
Professional Svs. Admin: Flex,UBS, VRC, Other	20,000	12,898	64%	7,102
Printing Supplemental	24,027	3,348	14%	20,679
Capital Expenses	10,750	-	0%	10,750
Bookkeeping & Payroll	62,463	29,181	47%	33,282
Total Finance, IT and Admin.	744,649	373,708	50%	370,941

<u>Human Resources</u>	FY25-26 Budget	Actual	% of Budget	Report Balance
Holiday Party	2,000	3,664	183%	(1,664)
Tuition Reimbursement	14,000	-	0%	14,000
Staff Meetings	4,974	-	0%	4,974
Staff Recognition	5,000	1,278	26%	3,722
Consulting (Job Advertising)	7,500	299	4%	7,201
Total Human Resources	33,474	5,241	16%	28,233

<u>Salesforce Consultants</u>	FY25-26 Budget	Actual	% of Budget	Report Balance
Staff Training	700	299	43%	401
Salesforce Software & Consulting	115,500	55,770	48%	59,730
Utilities (SmartFile/File.com)	1,747	2,295	131%	(548)
Total Salesforce Consultants	117,947	58,364	49%	59,583

Back Up Provider Services Contract	FY25-26 Budget	Actual	% of Budget	Report Balance
On-Call Providers	245,205	124,682	51%	120,523
Fringe Benefits	85,822	38,494	45%	47,328
Total BUPS Comp	331,027	163,176	49%	167,851
NonComp				
Staff Travel	35,568	18,129	51%	17,439
Cell Phones	10,368	4,955	48%	5,413
Supplies/Infectious Control	8,000	1,558	19%	6,442
Total NonComp	53,936	24,642	46%	29,294
Total BUPS Program	384,963	187,819	49%	197,144

Registry	FY25-26 Budget	Actual	% of Budget	Report Balance
BUPS and Reg Staff Meetings	1,620	425	26%	1,195
Utilities (A Point in Time)	6,400	-	0%	6,400
Total Registration Program	8,020	425	5%	7,595

Mentorship	FY25-26 Budget	Actual	% of Budget	Report Balance
Categories	Budget			
Mentors Salaries (Not LHH)	72,762	39,538	54%	33,224
Fringe Benefits	28,377	19,460	69%	8,917
Total Comp	101,139	58,998	58%	42,141

Categories	FY25-26 Budget	Actual	% of Budget	Report Balance
Mentors Salaries (LHH)	41,727	-	0%	41,727
Fringe Benefits	16,273	-	0%	16,273
Total Comp	58,000	-	0%	58,000

Non Compensation	FY25-26 Budget	Actual	% of Budget	Report Balance
Mentee's Training and Outreach	4,800	70	1%	4,730
Staff Meetings for Mentors	900	926	103%	(26)
Office Supplies	300	20	7%	280
Travel	1,500	43	3%	1,457
Consultants	4,000	-	0%	4,000
Utilities: Phone bill on Tablets	4,500	2,172	48%	2,328
Total NonComp	16,000	3,232	20%	12,768

Total Mentorship 175,139 55,019 31% 120,120

Recruitment	FY25-26 Budget	Actual	% of Budget	Report Balance
Travel	500	130	26%	370
Staff Meetings	540	275	51%	265
IP Education and Outreach (IPAD/Outreach)	21,170	2,445	12%	18,725
Bus Passes	486,000	290,422	60%	195,578
IP Development	10,000	-	0%	10,000
Total Recruitment	518,210	293,272	57%	224,938

Provider Services	FY25-26 Budget	Actual	% of Budget	Report Balance
Printing and Reproduction/Benefits	15,000	7,356	49%	7,644
Staff Meetings	720	-	0%	720
PPE and ID Cards	44,000	21,589	49%	22,411
Total Provider Services	59,720	28,945	48%	30,775

Live Scan/Finger Printing	FY25-26 Budget	Actual	% of Budget	Report Balance
Utilities & Maint.	7,103	1,462	21%	5,641
Rent	13,250	2,921	22%	10,329
Office Supplies	10,000	900	9%	9,100
ID Card Supplies	1,000	-	0%	1,000
Postage (SOC881 - NoticeIP for Inactivity)	11,500	5,962	52%	5,538
Insurance	6,500	-	0%	6,500
FP Per Person Expense	172,800	81,399	47%	91,401
Total Live Scan/Finger Printing	222,153	92,645	42%	129,508

IP Benefits	FY24-25 Approved Budget	Actual	% of Budget	Report Balance
IP Health	116,809,752	65,993,158	56%	50,816,594
IP Dental	3,112,195	1,702,882	55%	1,409,313
Total IP Benefits	119,921,947	67,696,040	56%	52,225,907

PA Staff Compensation	FY24-25 Approved Budget	Actual	% of Budget	Report Balance
PA Regular Staff Salaries	2,495,926	1,434,977	57%	1,060,949
Fringe Benefits	982,968	376,177	38%	606,791
Total PA Staff Compensation	3,478,894	1,811,154	52%	1,667,740

Agency-Wide Program Expenses	FY24-25 Approved Budget	Actual	% of Budget	Report Balance
Office Supplies	44,598	9,693	22%	34,905
Postage	6,000	1,347	22%	4,653
Printing and Reproduction: Programs	15,569	3,557	23%	12,012
Staff Training and Memberships	20,000	4,446	22%	15,554
All Staff and GB Meetings	5,636	5,757	102%	(121)
Staff Travel	4,500	991	22%	3,509
Outside services and Consultants	60,610	15,502	26%	45,108
Exchange Server	7,697	1,434	19%	6,263
IP Education and Outreach	28,080	6,376	23%	21,704
CAPA Annual Dues	21,959	22,000	100%	(41)
Shop Stewards	42,550	18,960	45%	23,590
HomeBridge Subcontract	84,216	84,216	100%	-
Total Agency-Wide Program Expenses	341,415	174,278	51%	167,137

GB Statement of Activity

San Francisco IHSS Public Authority

July, 2025-January, 2026

Distribution account	Total
Income	
4100 Grant	70,789,268.54
4200 Other Funds	101.25
4500 Interest Income	1,129.14
4900 Interest Income-LAIF	16,555.13
Total for Income	\$70,807,054.06
Gross Profit	
\$70,807,054.06	
Expenses	
5000 PERSONNEL / BENEFITS / TAXES	\$1,682,456.76
6000 ON CALLS / BENEFITS / TAXES	\$163,176.37
6500 MENTORS / BENEFITS / TAXES	\$58,998.03
7000 OPERATING DETAIL	
700A Office Expenses	
7010 Rent	\$270,443.25
7030 Utilities/Telephone/Internet	\$21,348.55
7100 Printing-Newsletters/Communicatn	\$12,971.37
7120 Postages, Delivery and Shipping	\$7,308.75
7130 Office Supplies and Expenses	\$11,871.36
7135 Fingerprinting Expense	81,399.43
7136 Supplies/ Infect. Control (B)	1,558.48
7137 P PPE	21,588.64
7145 Exchange Email Service	1,433.51
7150 Education & Outreach	\$8,820.51
7155 Educ/Mbership/Subscription	\$4,744.71
7175 Meetings-Staff	\$10,368.77
7180 Travel/Mileage/Accommodations	\$19,250.42
7190 CAPA Annual Dues	22,000.00

GB Statement of Activity

San Francisco IHSS Public Authority
July, 2025-January, 2026

Distribution account	Total
Total for 700A Office Expenses	\$495,107.75
700B Governing Board Expenses	\$5,148.50
700C Mentorship Program	\$3,231.68
700E Consultants and Subcontractors	\$265,990.30
Total for 7000 OPERATING DETAIL	\$769,478.23

GB Statement of Activity

San Francisco IHSS Public Authority

July, 2025-January, 2026

Distribution account	Total
8000 INDEPENDENT PROVIDERS BENEFITS	
8100 IP Health Benefits	\$65,993,157.63
8200 IP Dental Benefits	\$1,702,882.05
8300 IP Transit Benefits	\$290,422.00
Total for 8000 INDEPENDENT PROVIDERS BENEFITS	\$67,986,461.68
Total for Expenses	\$70,660,571.07
Net Operating Income	\$146,482.99
Other Income	-\$7.07
Other Expenses	\$152.06
Net Other Income	-\$159.13
Net Income	\$146,323.86

Statement of Financial Position

San Francisco IHSS Public Authority

As of January 31, 2026

Distribution account	Total
Assets	
Current Assets	
Bank Accounts	
1000 Checkng-CitiBk 200308831 Generl	0.00
1010 Checkng-CitiBk 206256919 Generl	0.00
1011 Checking-First Republic #5857	440,637.33
1012 Checking - US Bank #9029	470,339.30
1050 MMA Citibk#201284114 Insured MM	0.00
1051 Savings-First Republic #9172	0.00
1052 Savings - US Bank #9037	141,159.68
1170 LAIF-Restricted Fd #20-38-001	521,195.77
1200 Payroll Reconc Accts-Paychex	0.00
1300 Petty Cash	200.00
1350 Petty Cash/Livescan	100.00
Total for Bank Accounts	\$1,573,632.08
Accounts Receivable	
1400 Accts Receivable-Grants	20,610,991.65
1405 Accts Recvble-Unbilled Benefits	0.00
1410 Accts Receivable-Others	0.00
Total for Accounts Receivable	\$20,610,991.65
Other Current Assets	
1500 Deposit in Transit	0.00
1550 Security Deposit	15,030.50
1700 Prepaid Rent	0.00
1710 Prepaid Health	219,294.85
1730 Prepaid Others	-16,740.00
1750 Prepaid Commuter Check	-23,088.33
1800 Other Receivables	0.00
Account for Credit Transfer	0.00

Statement of Financial Position

San Francisco IHSS Public Authority

As of January 31, 2026

	Total
Distribution account	
Total for Other Current Assets	\$194,497.02
Total for Current Assets	\$22,379,120.75
Fixed Assets	
1910 Equipment	41,723.98
1920 Accumulated Depreciation	-36,251.17
Total for Fixed Assets	\$5,472.81
Total for Assets	\$22,384,593.56

Statement of Financial Position

San Francisco IHSS Public Authority

As of January 31, 2026

Distribution account	Total
Liabilities and Equity	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable	843,070.66
Total for Accounts Payable	\$843,070.66
Credit Cards	
2102 Capital One x3704	1,817.53
2150 Chase x6641	-136.12
Total for Credit Cards	\$1,681.41
Other Current Liabilities	
2200 Garnishment & Tax Levy	-48.57
2210 401(k) Employer Contribution	-5,954.11
2220 401(k) Employee Contribution	2,501.69
2225 401(k) Employee Loan	0.00
2230 Employee Flex Svg-Medical	47,146.86
2231 Employee Flex Svg-Dependent	1,562.94
2240 Employee Payroll Tax Payable	-10,212.40
2330 Other Liabilities	107,541.00
2350 Accrued-Vacation	176,537.58
2400 Advance Funds from HSA/DAAS	20,975,440.73
Charged off Checks GB	725.00
Charge off Checks Ops	2,174.39
Cobra-HealthyWorkers	0.00
Total for Other Current Liabilities	\$21,297,415.11
Total for Current Liabilities	\$22,142,167.18
Total for Liabilities	\$22,142,167.18
Equity	

Statement of Financial Position

San Francisco IHSS Public Authority

As of January 31, 2026

Distribution account	Total
3100 Investment in Capital Assets	1,956.15
Open Bal Equity	0.00
3500 Unrestricted Net Assets	94,146.37
Net Income	146,323.86
Total for Equity	\$242,426.38
Total for Liabilities and Equity	\$22,384,593.56

Statement of Cash Flows

San Francisco IHSS Public Authority
July, 2025-January, 2026

Full name	Total
OPERATING ACTIVITIES	
Net Income	146,323.86
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1400 Accts Receivable-Grants	-2,087,510.58
1710 Prepaid Health	-143,242.91
1730 Prepaid Others	16,740.00
1750 Prepaid Commuter Check	911.32
2000 Accounts Payable	-20,584,787.28
2102 Capital One x3704	756.21
2200 Garnishment & Tax Levy	0.00
2210 401(k) Employer Contribution	-1,557.86
2220 401(k) Employee Contribution	1,321.06
2225 401(k) Employee Loan	0.00
2230 Employee Flex Svg-Medical	34,826.78
2240 Employee Payroll Tax Payable	-4,696.31
2330 Other Liabilities	106,953.00
2350 Accrued-Vacation	-130,186.18
2400 Advance Funds from HSA/DAAS	20,975,400.73
Charge off Checks Ops	-167.94
Total for Adjustments to reconcile Net Income to Net Cash provided by operations:	-\$1,815,239.96
Net cash provided by operating activities	-\$1,668,916.10
INVESTING ACTIVITIES	
FINANCING ACTIVITIES	
NET CASH INCREASE FOR PERIOD	-\$1,668,916.10
Cash at beginning of period	\$3,242,548.18
CASH AT END OF PERIOD	\$1,573,632.08

Strategic Planning

Please review the dates below and check the option(s) that work for you.
Dates (check which work for you):

- Friday, April 17 | 1:00 p.m. – 4:00 p.m.
- Tuesday, May 5 | 1:00 p.m. – 4:00 p.m.
- Wednesday, May 13 | 1:00 p.m. – 4:00 p.m.

Committee Interest

(Choose 1–2 committees you would like to join)

- Legislative
Visit supervisors, write letters

- Training
Plan training for the Governing Body

- Governance
Update bylaws

- Programs
Support Public Authority work

Name: _____

